



ACTON HIGH SCHOOL

Headteacher: Mr Ken Mackenzie

6th February 2017

Dear Parent/Carer,

Year 10 Parents' Evening: Tuesday 21st February 2017

The Year 10 Parents' Evening will take place on **Tuesday 21st February 2017** from **4pm to 7pm**. Students should organise appointments with each of their subject tutors in advance of the event, using the pages provided in their planners.

Following the recent distribution of progress reports, it is very important that you attend this event to discuss with teachers the progress your son or daughter is making in each subject. Identifying any problems and areas for improvement early in Key Stage 4 means that school and home can work together to ensure students are fully supported as their studies progress.

Please complete the attendance slip below and ask your son/daughter to return it to their form tutor by Friday 10th February.

We look forward to welcoming you.

Yours sincerely,

T Slatford

Ms T Slatford
Assistant Headteacher

M Williams

Mr M Williams
Year 10 Team Leader

Student's name: _____ Form: _____

Name of parent/carers: _____

Please tick relevant:

- I/we will be attending the Year 10 Parents' Evening on **Tuesday 21st February 2017**.
- I/we will not be able to attend the Year 10 Parents' Evening on **Tuesday 21st February 2017**.

Contact number: _____

Email address: _____

Gunnersbury Lane, Acton, London W3 8EY Tel: 020 3110 2400 Fax: 020 3110 2499
www.actonhighschool.co.uk

