



ACTON HIGH SCHOOL

Headteacher: Mr Ken Mackenzie

9th February 2017

Dear Parent/Carer,

Year 7 Parents' Evening: Tuesday 28th February 2017

The Year 7 Parents' Evening will take place on **Tuesday 28th February 2017** from **4pm to 7pm**. Students should organise appointments with each of their subject tutors in advance of the event, using the pages provided in their planners.

This is the first opportunity you will have to discuss your son or daughter's progress across all subjects they study with their subject teachers. It is therefore very important that you attend this event. Please complete the attendance slip below and ask your son/daughter to return it to their form tutor by Tuesday 21st February.

We look forward to welcoming you.

Yours sincerely,

D. Summers

A. Clark

Mr D Summers
Assistant Headteacher

Mr A Clark
Year 7 Team Leader

Student's name: _____ Form: _____

Name of parent/carer: _____

Please tick relevant:

- I/we will be attending the Year 7 Parents' Evening on **Tuesday 28th February 2017**.
- I/we will not be able to attend the Year 7 Parents' Evening on **Tuesday 28th February 2017**.

Contact number: _____

Email address: _____

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