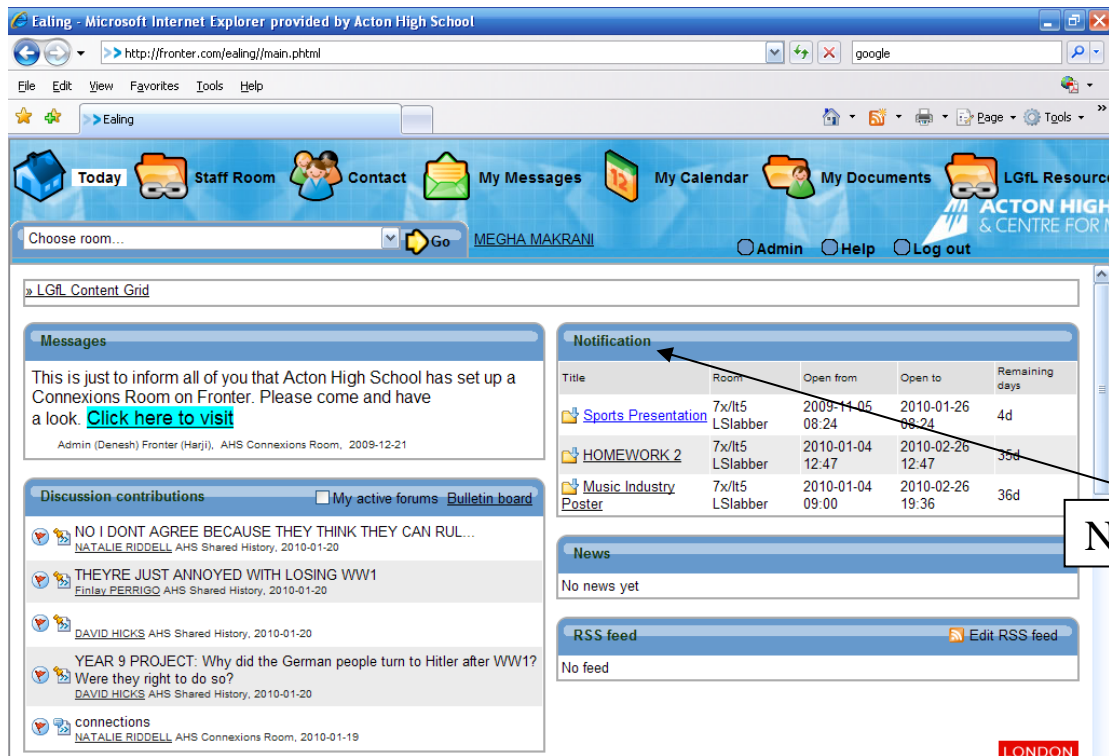


Fronter Manual

How to submit homework

- 1) Once students have logged into fronter they will see their 'Today's' page.



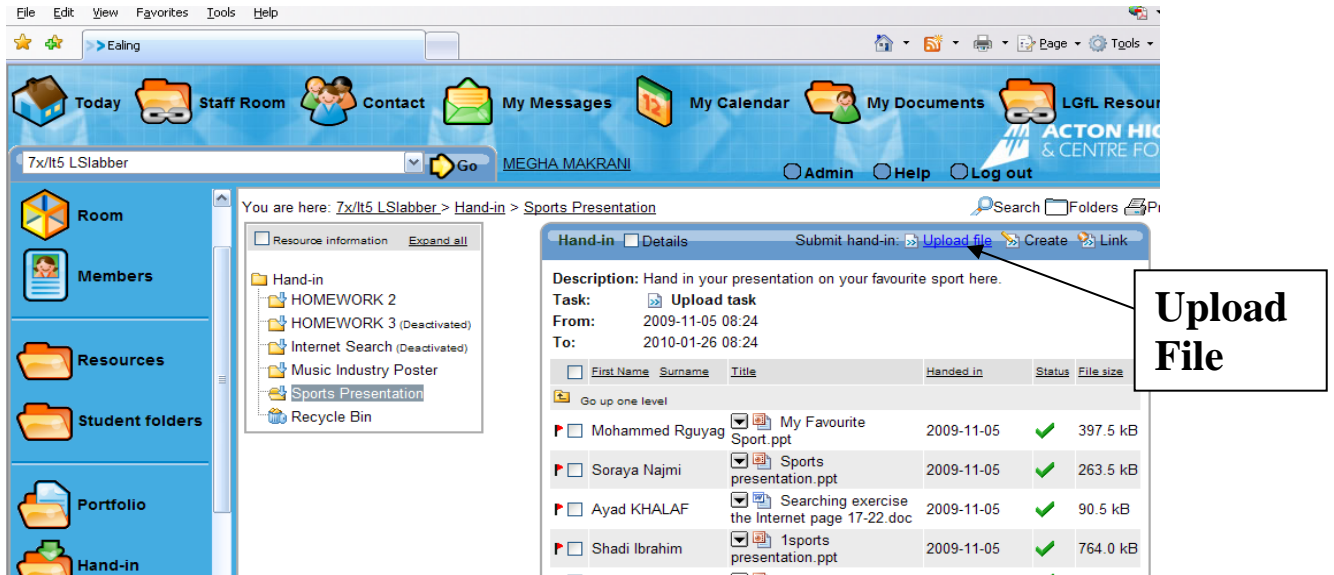
The screenshot shows the Fronter web interface in Microsoft Internet Explorer. The browser address bar shows the URL <http://fronter.com/ealing/main.phtml>. The page header includes navigation links for Today, Staff Room, Contact, My Messages, My Calendar, My Documents, and LGfL Resources. A user profile for MEGHA MAKRANI is visible, along with Admin, Help, and Log out buttons. The main content area is divided into several sections: Messages, Discussion contributions, and a Notification table. The Notification table lists items with columns for Title, Room, Open from, Open to, and Remaining days. A callout box labeled 'Notification' points to the 'Notification' section header.

Title	Room	Open from	Open to	Remaining days
Sports Presentation	7x/lt5 LSlabber	2009-11-05 08:24	2010-01-26 08:24	4d
HOMEWORK 2	7x/lt5 LSlabber	2010-01-04 12:47	2010-02-26 12:47	36d
Music Industry Poster	7x/lt5 LSlabber	2010-01-04 09:00	2010-02-26 19:36	36d

- 2) Under the notification select the correct folder for students to submit work.

It is important to make sure that the students have accessed the right folder. The notification will display the folder name and classroom. If the folder is not there then the folder as closed and students have missed the headline to submit their work

Frontier Manual

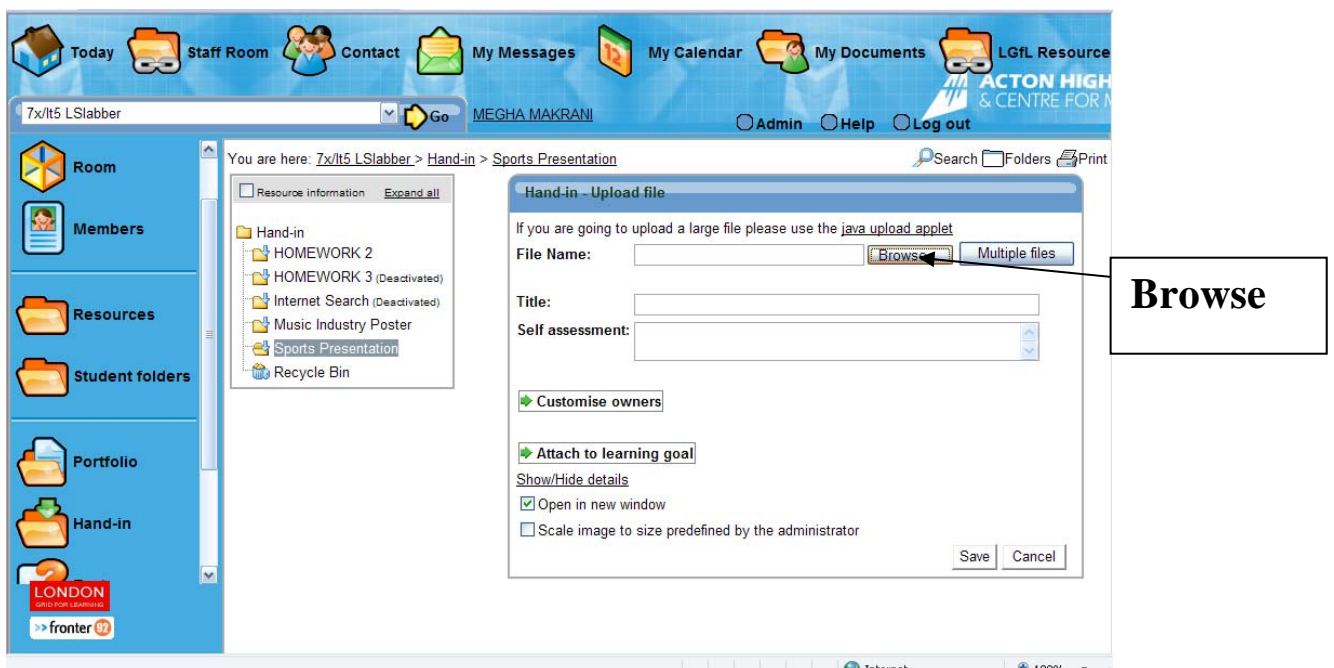


3) Students will then need to click on upload file.

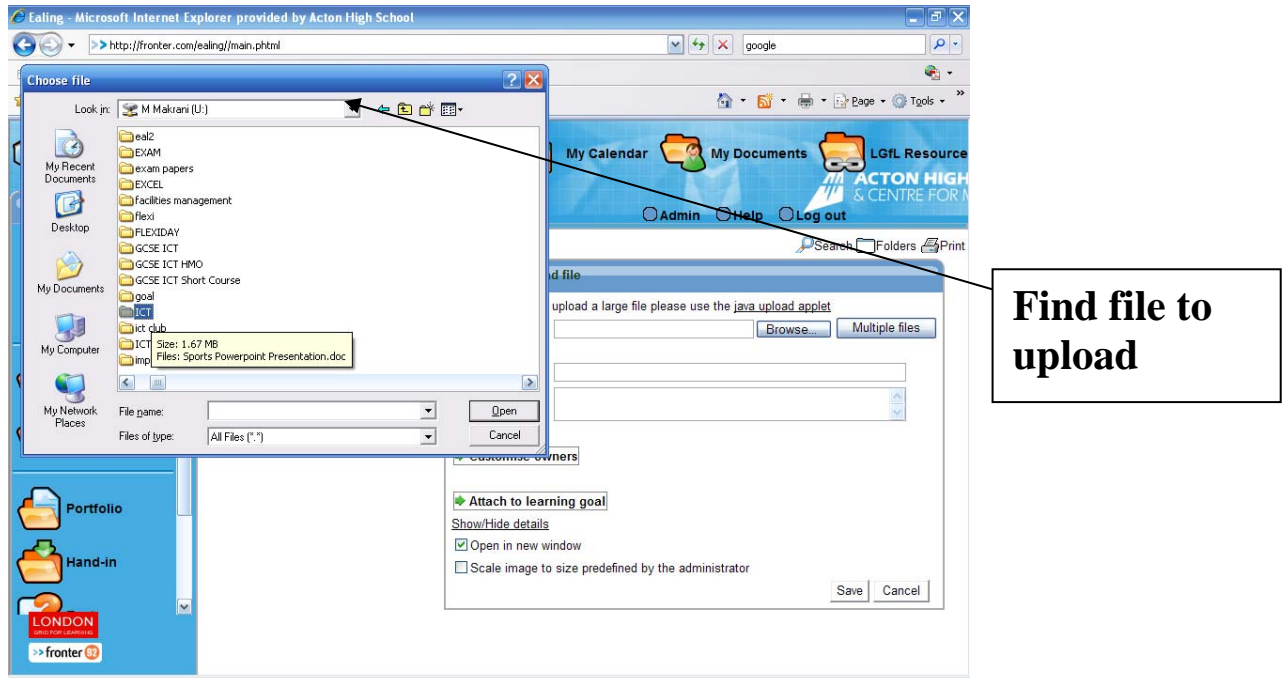
Students must do the following before uploading their homework.

1) Students must close down the document (homework) before uploading it to frontier.

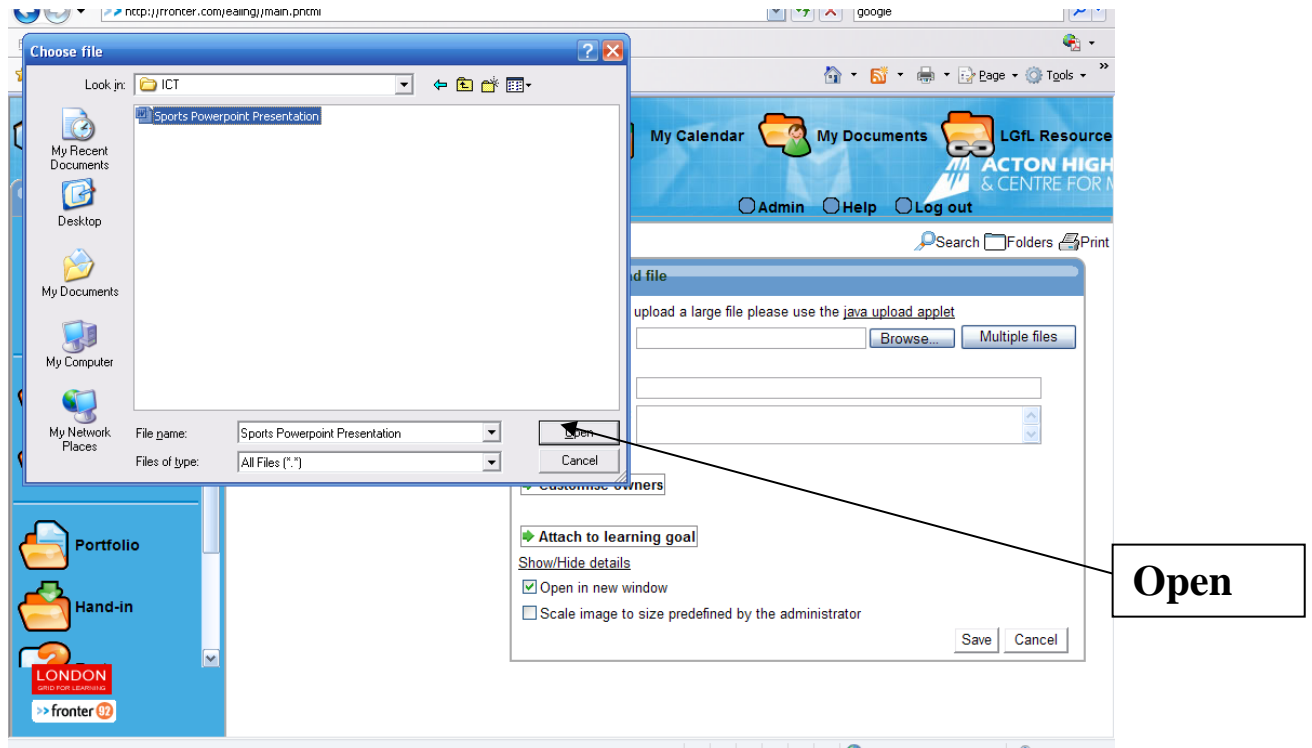
2) When saving the document students must give the document a correct file name.



4) Students should then click on browse.

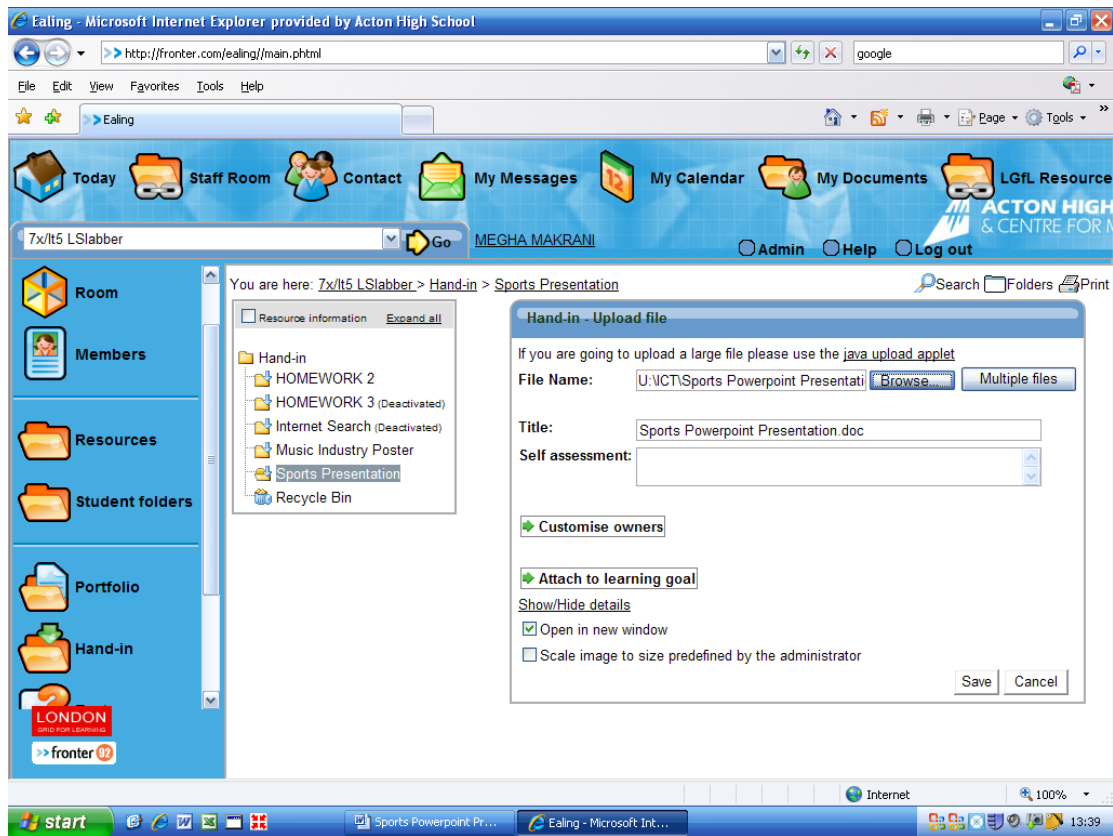


5) Students should then find the file they need to upload from the drop down menu



6) Once they have found the file Click on open

Frontier Manual



7) Click on save and students work will now be uploaded to fronter.