



ACTON HIGH SCHOOL

Headteacher: Mr Ken Mackenzie

19th October 2016

Dear Parent/Carer,

Year 7 Core Subjects Evening: Wednesday 2nd November 2016

The Core Subjects Evening for parents and carers of Year 7 students will take place on Wednesday 2nd November, beginning at 4pm and finishing at 7pm.

In advance of the evening, your daughter/son will need to arrange appointments for you with each of their core subject teachers. Appointment sheets with which they can make appointments are to be found in the back of the Student Planner.

This is a very important event and it is vital that you attend. You will be given your child's most recent assessment information, including their starting points for the core subjects, the benchmarks against which their achievement will be measured. Your attendance is crucial to your daughter or son's achievement and will help to ensure that they make the maximum possible progress during this academic year.

Please fill in and return the reply slip below to your child's form tutor or email me by Friday 21st October to confirm your attendance. We look forward to welcoming you.

Yours sincerely,

Mr Clark

Year 7 Team Leader

aclark@actonhigh.ealing.sch.uk

Student's name: _____ Form: _____

Please indicate:

<input type="checkbox"/>	I/we will be attending the Year 7 Core Subjects Evening on Wednesday 2nd November 2016
<input type="checkbox"/>	I/we will not be able to attend the Year 7 Core Subjects Evening on Wednesday 2nd November 2016

Name of Parent/Carer: _____

Telephone number: _____

Email address: _____

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