



ACTON HIGH SCHOOL

Headteacher: Mr Ken Mackenzie

21st November 2016

Dear Parent/Carer,

Year 9 Parents' Evening – Tuesday 6th December 2016

The Parents' Evening for parents and carers of Year 9 students will take place on Tuesday 6th December 2016, between 4pm and 7pm. In advance of the evening, your daughter/son will need to arrange appointments for you with each of their subject teachers. Appointment sheets with which they can make appointments are to be found in the back of the Student Planner.

This is a very important event that provides the opportunity to discuss your child's progress in each subject, the decisions that they must make about options for Key Stage 4, and the process for making those decisions. This is an exciting time as important decisions about future study begin to be made and it is vital that you attend this meeting, as well as the Year 9 Options Evening on Tuesday 24th January 2017.

Please fill in and return the reply slip below to your child's form tutor or email me by Wednesday 30th November to confirm your attendance at Parents' Evening. We look forward to welcoming you.

Yours sincerely,

S. Bisiker

Mr Bisiker

Year 9 Team Leader

sbisiker@actonhigh.ealing.sch.uk

Student's name: _____ **Form:** _____

Please indicate:

<input type="checkbox"/>	I/we will be attending the Year 9 Parents' Evening on Tuesday 6th December 2016
<input type="checkbox"/>	I/we will not be able to attend the Year 9 Parents' Evening on Tuesday 6th December 2016

Name of Parent/Carer: _____

Telephone number: _____

Email address: _____

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