



2-4 Staff Responsibilities

Deputy Head (Academic)	Mr D Peel
Deputy Head (Pastoral)	Mrs K Laurie
Deputy Head (Co-curricular)	Mr W Saunders
Director of Studies - Timetable, Options, Rooming	Miss S Holliday
Senior Teachers: Curriculum Digital Strategy Pupil Tracking Staff Development	Mrs J Holt Mr M Holtham Mr B Russell Mrs R Watters
Pupil Voice	Mrs K Laurie Mr D Peel
Compliance and Inspection	Mr D Peel
Calendar, Bulletin, Events	Mr W Saunders
iPads	Mr M Holtham
Staff Development, Appraisal, INSET Coordinator, ITT	Mrs R Watters
Academic Mentoring	Mr B Russell Miss K Sloan
Learning Support	Mrs J Bayley Mr B Russell
New Staff Mentor	Mrs A Minear
Sixth Form General Studies	Mr A Hadfield
Educational Visits Co-ordinator	Mr W Saunders
Director of Careers and Higher Education	Dr J Boyd
Oxbridge Co-ordinators	Mr W Saunders Miss K Sloan
The House System	Mr W Saunders
Heads of Houses: Amethyst Emerald Opal Ruby Sapphire Topaz	Mr M Walden Mrs R Mathew Miss C Coutts-Wood Miss K Hoffman Miss S Oakes Mr R Laughton
Facilities Manager and Health and Safety	Mr I Hazell
Head of Sixth Form	Miss K Buckley

Director of Sixth Form	Miss K Sloan
Head of Year 12	Mr W Forse
Head of Year 7	Mrs W Bengoechea
Assistant Head of Year 7	Miss C Coutts-Wood
Head of Year 8 [maternity leave]	Mrs S Buxton
Acting Head of Year 8	Mr T Helliwell
Head of Year 9	Mrs E Forrest-Biggs
Head of Year 10	Mrs C Gilmore
Head of Year 11	Mrs S Glyn-Davies
Head of PSHE	Mrs A Whybro
HR	Mrs S Mooney
Accounts	Mrs K Perricos
Teaching Schools	Mrs E Kirby
Cover for Staff Absence	Miss S Holliday
Library	Mrs Y Skene
Examinations Officer	Mr M Holtham
Examinations Secretary	Mr W Hack
Examinations Assistant	Mr A Hadfield
Internal Examinations Co-ordinator	Miss S Holliday
Entrance Examinations	Mrs H Moffat
Scholarship Examinations/Sixth Form Entrance/KS3 Project	Mrs R Mathew
Assemblies, Commemoration and Carol Service	Mrs J Shopland
Prizes	Mr D Peel Mr W Saunders Mrs C Jones
Additional Testing Co-Ordinator	Mr B Russell
Unit Leader for Duke of Edinburgh	Mr G Groom
D of E Gold Co-ordinator	Dr C Lockett
Chairman of Staff Social Committee	Mrs L Stone
'Artisan' Magazine	Miss J Kettle
Young Enterprise	Mrs C Jones
Debating	Miss S Oakes
Lost Property	Mr R Laughton
AV	Mr D Curran

Front of House	Miss D Evans
Marketing and Publications	Miss A Voice
Charities/Fundraising	Mrs K Laurie
Green Team	Mrs S Howitt