

Harlington Upper School

Company Number: 7668955

Summary Minutes of the Meeting of the Governing Body

Wednesday 25 January 2017 7.30 pm

Head Boy and Head Girl Team

A report from the student team:

- Costings awaited to improve the use of space in the Sixth Form study room
- Meeting held with furniture company to refurbish the Learning Support Areas – plans/costs awaited
- Quiz Night – is on 23 February. Governors encouraged to form a team.

Routine Data Items – monthly - (Data Dashboards data pre-circulated)

- Pupil Numbers
- Attendance –overall attendance very stable, but the school continues to work with individual students causing concern. Discussion about what else could be done to improve attendance – for example more family visits. Actions in place outlined, which included penalty notices, attendance rewards and the attendance report system.
- Abusive Behaviour – Governors reminded that different types of data were now being collected and therefore it was not possible to make fair comparisons against statistics from the previous year. KS asked if there were any trends in the types of abusive behaviour now being reported. GB said not and that the school was now recording instances of abusive behaviour more accurately. GB added that there had been no increase in instances of abusive behaviour related to transgender.
- Exclusions
- Financial Position – figures to the end of December 2016 discussed. MB reported no major variances from budget.

Routine Data Items – termly

- Student Progress Data presentation. Data for Attainment8, Ma/En GCSE and EBacc are above LA and National averages. These statistics are important because the 2016 cohort were statistically below average and had performed better than the 2015 cohort who were statistically above average. The Progress8 figure places the school in the average band, along with around 40% of schools nationally. The Progress8 figure is very sensitive to small numbers of students not achieving, students with medical needs and students with very low attendance – if the data is extracted for these students, then the Progress8 figure is positive. There is a challenge in communicating this data as the tables do not reflect the nature of the school, particularly when compared with schools that have entered students for the IGCSE. To put the school's data into context, Performance Table Data for other local Upper Schools and feeder Middle Schools was discussed, whose performance was “average” or “below average” Data from the recent Mock Examinations and progress checks for Year 11 which demonstrated generally positive progression discussed. GR identified that there had been a decrease in the performance of Disadvantaged students and intervention was in place.

Policies and Procedures

Freedom of Information Policy , Anti-Bullying Policy

Governors discussed and approved both policies.

Strategic Items

HAST – MAT

The HAST Board had approved the exploration of a pyramid-wide Multi Academy Trust (MAT) together with the appointment of an “expert” to help guide them through the project. A working party had been formed who had appointed Cambridge Education to run a series of workshops, leading to creation of a memorandum of understanding, which all HAST school would be invited to sign, not necessarily agreeing to join immediately.

Restructuring Process (Staff Governors excused from this item)

SF said that he had spoken to staff informally at the staff meeting on 3 January 2017 about the need to restructure followed by informal meetings with individual staff teams to explain timescales and any particular points related to their teams. The consultation process will start on 20 February 2017.

A.O.B

Proposal to alter front entrance to improve security –draft proposal to redesign the front entrance doors to improve security and restrict access. Outline costs anticipated to be £80-£90K. Governors agreed in principle to the proposal, subject to further consideration and costs

Proposal to refurbish Learning Support Rooms –proposal and costs to refurbish these rooms would be available soon for further discussion