

Harlington Upper School

Company Number: 7668955

Summary of Minutes of Governing Body Meeting

Thursday 10 December 2015 2015 7.30 pm

3. Head Boy/Head Girl Team update

Students were making good progress in planning the Quiz night on 21 January 2016.

4. Matters arising from minutes of last meeting

Anti-Bullying Campaign - Student Leadership Group working on a project to refresh the anti-bullying campaign

Safeguarding Training for Governors – dates agreed

Governance information on website –agreed that a summary of the minutes of Governor’s meetings be published on the school website.

Prevent Duty Training –Monday 4 January 2016

5. Routine Data Items – circulated and discussed

- Pupil Numbers
- Exclusions
- Attendance
- Racist Incidents.
- Staff matters – Absence statistics, starters and leavers, CPD
- Teacher’s Pension Scheme report.

6. Statutory Accounts and Audit Findings Report.

Justin Smith, Manager, RSM UK Audit LLP presented the Financial Statements and Audit Finding Report for the year ending 31 August 2015. Year end results broadly in line with budget projections. Audit report is unqualified; no major audit findings. Governors approved and adopted the accounts.

7. Policies and Procedures

Accessibility Plan – discussed and agreed

8. Strategic Items

Draft Vision – updated version circulated

Unvalidated RAISE data – presentation by SF, including discussion about RAISE summary reports.

Curriculum Plan – presentation of proposals by SF, including pre-circulation of briefing paper. Governors agreed proposals