

Harlington Upper School

Company Number: 7668955

Summary Minutes of Governing Body Meeting

Wednesday 18 May 2016 7.30 pm

Minutes of last meeting

The minutes of the meeting of 21 April 2016 were agreed, accepted and signed by RH.

Cleaning –concerns about cleaning had been discussed in detail with all PFI parties at a meeting on 26 April – all parties had appeared to take the school’s concerns seriously and had agreed to raise these at a senior level with the cleaning contractor. Some improvement had been seen, but there was no sustained improvement.

Site Security –electronic visitor signing in system will be installed over the half term break.

Routine Data Items – monthly (data pre-circulated)

- Pupil Numbers – 307 forecast for Yr9 in September 2016
- Exclusions –data was in line with national figures; however the number of exclusions for the small cohort of disadvantaged students was slightly higher than national data, particularly for students with repeated exclusions.
- Attendance –strategies with mentors would be used to make impact with this from September.
- Racist Incidents.
- Financial Position – to April 2016 with outturn to 31 August 2016..

Routine Data Items – termly (data pre-circulated)

- Bullying
- Safeguarding –staff continue to regularly report any safeguarding concerns.

Policies and Procedures

- ICT Acceptable Use (Staff)
- ICT Acceptable Use (students)
- Homework Policy
- Marking and Feedback policy

Governors discussed the policies and agreed they be adopted without change.

Strategic Items

Self Evaluation (SEF) and Initial Strategic Planning (SF)

First draft SEF discussed together with the high level strategic development plan and vision statement. Governors agreed that a fuller discussion, including the wider teaching of languages, be on the agenda for the next meeting.

Agreed that a review of Governance arrangements be an Agenda item in June, including whether or not a larger group of Governors was required.