

**Harlington Upper School**

**Company Number: 7668955**

**Summary Minutes of Governing Body Meeting**

**Wednesday 19 October 2016 2015 7.30 pm**

**Head Boy and Head Girl Team** - outlined their plans for the year which included the Quiz Night on 23 February, additional resources in the 6<sup>th</sup> form silent room, an extended reading project working with younger students, fundraising fete/talent show, additional water fountains, refurbishment of the Learning Support area with a focus on providing support for mental health issues.

**Routine Data Items – monthly**

- Pupil Numbers
- Attendance
- Abusive Behaviour
- Exclusions

**Policies and Procedures**

**Child Protection and Safeguarding**

**Safer Recruitment**

**Travel and Expenses**

**Numeracy**

All policies discussed and agreed

**Financial Procedures – “Dear Accounting Officer” letter** - copy of the letter dated 6 October 2016 from Peter Lauener, Chief Executive of the EFA circulated

**Strategic Items**

**Skills Audit and Governor Recruitment** - completed skills audit discussed and procedure to recruit new governors agreed.

**Governor Training** –next meeting be a whole governor training course on “Understanding the roles and Responsibilities of an Academy Governor” .

**Curriculum 2017-18** – detailed and lengthy discussion about the components of the English Baccalaureate and whether it be compulsory for students to study a language. Reputational risk to the school in terms of the accountability measures considered, in terms of a reduction in the number of students studying a language. The general feeling appeared to be that students should not be compelled to study a language. It was agreed that a working group be formed to discuss this in more detail and report back to the December meeting.

**Financial Planning 2017 onwards** –discussion paper circulated which indicated a provisional budget position from 2017 onwards. Agreed that the financial position should be considered in parallel with the curriculum discussion.

**A.O.B**

**ICT Contract** –discussion paper on the renewal of the outsourced, managed ICT contract. Governors discussed the proposal and the recommendation. It was agreed to renew the contract for a further 2 years, based on the single tender proposal, on an exceptional basis.

**SEF and Development Plan**- copies of these documents distributed and asked that all Governors review them and comment.

**HAST update** – RH said that the HAST Executive had given general agreement in principle to the formation of a pyramid wide MAT over a period of time, but no timescales had been set.