

**Harlington Upper School**

**Company Number: 7668955**

**Summary of Minutes of Governing Body Meeting**

**Thursday 21 April 2016 7.30 pm**

**Minutes of last meeting**

The minutes of the meeting of 9 March 2016 were agreed, accepted and signed

**Boundary Review and Public Footpath-** nothing further to report.

**Anti-Bullying Campaign** - the Equality project would inform further work on anti-bullying under the separate agenda item.

**PFI** – disputed utilities invoice - revised invoices had not been received.

**Cleaning** – deterioration in standards of cleaning discussed.. Governors agreed that the standards of cleaning be addressed formally with CBC and payment withheld.

**Site Security** –electronic visitor signing in system had been ordered which would assist with identification of staff and visitors around the school site. Costings requested to improve external site security; one with a mixture of fencing and access control system on some external doors; the other with fencing/gates to fully enclose the school building and part of the site.

**Governor Training Programme** – first training session on Safeguarding this evening.

**Governor Monitoring Visits and drop-in sessions** – Dates for visits are Wednesday 11 May and Wednesday 15 June

**Head Boy/Head Girl Team update**

6<sup>th</sup> Form Café – area redecorated over February half term, furniture on order; due for delivery in May. Café D’Art renovation – options discussed with Student Leadership Group.

**New Governor Introductions**

Karen Stocker elected as the new staff Governor in place of Richard Golding . Natalie Nicol had agreed to join the Governing Body as a staff observer.

**Routine Data Items – monthly** (data pre-circulated)

- Pupil Numbers
- Exclusions
- Attendance
- Racist Incidents.
- Financial Position – to February 2016. No significant variation from budget.

**Routine Data Items – termly** (data pre-circulated)

- Student Progress Data (GR). Latest forecasts for Year 11 showing an improvement on the 2015 results for key measures including Progress 8, 5 A\*-C (inc En/Ma), 3 LOP En/Ma. The focus groups of disadvantaged and SEN students were also showing good progress, although the SEN group was a very small cohort.

**Routine Data Items – annually** - (data pre-circulated)

- **Validated Inspection Dashboard Data (SF)**. Validated OFSTED dashboard data discussed - very pleasing to note the statement “no weaknesses were identified in this dataset” for the KS5 data which indicated a high degree of consistency with good distributed leadership across KS5
- key priorities from the dashboard discussed
- curriculum and staffing plan for 2016-17 discussed

**Strategic Items**

- **Equality Working Group** – draft survey discussed and modifications suggested.

**A.O.B**

HAST – discussion about an arrangement for Governors to attend other schools governors meetings on an ad-hoc basis. All agreed to the suggestion in principle