

Harlington Upper School



Exclusion Statement

Policy No: HUS061

Edition 1: September 2016

Approved By: Governing Body

Document Control		
Edition	Issued	Changes from previous
1	09/16	<ul style="list-style-type: none">• New document
		<ul style="list-style-type: none">•

Policies/Documents referred to in this policy	Post holders/Persons named in this policy
This policy links to other school policies on: Behaviour Management	

Review Frequency: Annual
Review Date: September 2017

Exclusion Statement

Exclusion is the process of removing a student from the usual routines and processes of school life and the school curriculum. It is viewed as a very serious step to take. This statement should be read in conjunction with the school's Behaviour Policy.

Internal Exclusion

Internal exclusion can be used as an alternative to exclusion, or as a sanction within the parameters of the 'Behaviour Choices' system. Where a student is internally excluded, parents will be informed and will be required to attend a re-admission to lessons meeting. Work is provided by teachers and students are expected to work independently.

Exclusion from school

In all matters of exclusion. The school will follow guidance given by the Department for Education "Exclusion from Maintained Schools, Academies and Pupil Referral Units in England (2012)".

Exclusion is regarded as the last resort, to be used when other disciplinary processes have failed or when a one off incident is deemed to be of a very serious nature.

A decision to exclude permanently should only be taken:

- In response to serious or persistent breaches of the school's behaviour policy; and
- where allowing the student to remain in school would seriously harm the education or welfare of the student or others in the school.

Serious single breaches of the school's discipline policy might include, but not be limited to:

- Serious threatened or actual violence against a student or member of staff
- Sexual abuse or assault
- Supplying an illegal drug
- Carrying an offensive weapon

The decision to exclude can only be made by the Head Teacher, or in the Head Teacher's absence, the Deputy Head. Parents are notified by phone and then letter and a readmission interview is arranged. A copy of the exclusion letter is sent to the Local Authority Inclusion Officer and the School Governors Discipline Committee Chair.