



# Harlington Upper School

Headteacher  
Shawn Fell

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6<sup>th</sup> March 2017

Dear Parent/Carer

It is fast approaching that time of year when our Year 11 students are preparing to move onto the next phase in their lives. It is customary at Harlington Upper School to give Year 11 students an opportunity to celebrate their time at the school in style.

This year's Harlington Upper School Prom will be held at the

**Beadlow Manor Country Club, Beadlow, SG17 5PH on Thursday 6<sup>th</sup> July 2017  
7.00pm until 11.00pm**

The price of tickets is £38, this includes; red carpet entrance, buffet, professional photographer, photo booth and a disco. There will also be various other forms of entertainment.

The professional photographer will take photos of students as they present themselves to them. The photo booth will be available all evening to the students to have individual or group photos free of charge. Photographer's details will be available on the school website after the Prom, so that you can view and order your photos.

Students will only be allowed to purchase a ticket for themselves – only Year 11 students from HUS will be permitted to attend. Students will require money on the evening to purchase soft drinks from Beadlow Manor. For the safety of everyone and to ensure the Prom runs smoothly, admission will not be permitted if students are suspected of being under the influence of alcohol or any other substance. In this event, the school cannot be responsible for their safety once admission has been refused although every effort will be made to contact parents. Only soft drinks will be on sale throughout the evening.

Any poor behaviour during the evening will result in students being removed from the premises by security and parents will be contacted. Students must also be aware that once they have arrived at the venue, re-admission will not be allowed if they choose to leave the premises. Entry to the Prom is at the school's discretion. Any students involved in serious behavioural incidents in school (including poor school attendance) or at other school events will not be permitted to attend. If a student is unable to attend for any reason after payment has been made, it is regrettable that the sum is non-refundable. After the event finishes at 11.00pm we cannot accept any responsibility for the students and their travel arrangements.

I am sure that the evening will be a great success and will provide those who attend with memories to treasure.

Kind Regards

Miss Zoe Smith – Prom Organiser  
([zsmith@harlington.org](mailto:zsmith@harlington.org))

website: [www.harlington.org](http://www.harlington.org)  
e-mail: [enquiries@harlington.org](mailto:enquiries@harlington.org)

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HARLINGTON  
UPPER SCHOOL

# Y 11 Prom

**Beadlow Manor Country Club, Beadlow, SG17 5PH on Thursday 6<sup>th</sup> July 2017  
7.00pm until 11.00pm**

Please complete and return this slip and return it together with full payment of £38 in a sealed envelope marked 'Year 11 Prom' with your child's name and form by Thursday 27th April 2017. Payments can be made online through ParentPay and cheque payments can be put in the secure post box in the library. Alternatively, cash payments can be handed in to a member of the finance team in the library on Monday and Thursday break times. Please make cheques payable to Harlington Upper School. *If you are paying by ParentPay please return the completed form to school via the secure post box in the library.*

Student Name: ..... Form: .....

- I will ensure that my son/daughter is aware of the school's requirements regarding behaviour and conduct before and during the event.
- I take full responsibility for my son/daughter after 11.00pm, the necessary travel arrangements that they may need and that once a student has left the venue, the school cannot be held responsible for their actions, behaviour and safety.

I enclose £38 cash\*/cheque\* (*\*delete as appropriate*) and understand that this sum is non-returnable

I have paid online using ParentPay

Please provide **details of any medical conditions/medications** that we may need to be aware of.

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Are there any **special dietary requirements** we need to be made aware of?

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Please supply an **emergency contact name and number** in case of emergency on Prom evening (this must be completed or the student will not be able to attend the Prom).

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Signed Parent/Carer..... Date: .....