

## Hazelwick School – Sixth Form

### 16-19 Bursary Application Form 2018/19

Introduction: The following details need to be completed in order to make an application for the above fund. Applications should be received as soon as possible, ideally before 28<sup>th</sup> September 2018 as funding is dependent on availability and demand.

First Name			
Surname			
Form Teacher/Group			
Date of Birth		Age at 31 <sup>st</sup> August 2019	
Address			
Post Code			
Student email address			
Student contact number			
Parental Name and Contact number			

Bursary Award – Please tick, indicating the award you wish to apply for in 2018/19

Guaranteed Bursary	<input type="checkbox"/>	Discretionary – Priority 1	<input type="checkbox"/>	Discretionary – Priority 2	<input type="checkbox"/>
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Please indicate what you intend to use the bursary for in the academic year 2018/19. This is an outline and can change over the year.

ITEM DESCRIPTION	APPROXIMATE COST £

**For a Guaranteed Bursary please indicate your personal circumstances. Please include the relevant most up to date evidence you have to support your claim (copy letters or confirmation of payments dated no later than 3 months from this application)**

Student receiving income support	YES/NO	Evidence included with application	YES/NO
Disabled receiving BOTH the Employment Support Allowance and Disabled Living Allowance	YES/NO	Evidence included with application	YES/NO
In Care (include confirmation from Local Authority)	YES/NO	Evidence included with application	YES/NO
Care Leaver (include confirmation from Local Authority)	YES/NO	Evidence included with application	YES/NO

**For a Discretionary Bursary please indicate your personal circumstances. Please include the relevant most up to date evidence you have to support your claim (copy letters or confirmation of payments dated no later than 3 months from this application).**

**Discretionary PRIORITY 1 application – Free School Meals**

Are you in receipt of Free School Meals?	YES	NO	When was funding awarded to you?	
Did you receive Free School Meals in secondary school?	YES	NO	What school did you attend/Date awarded?	
If your secondary school was not Hazelwick School, have you notified West Sussex County Council that you have moved into further education with Hazelwick School?	YES	NO	Any comments	

**Discretionary PRIORITY 1 application - continued**

Do your parents receive income support?	YES/NO	Evidence included	YES/NO
Do you or your parents/carers received Carers Allowance?	YES/NO	Evidence included	YES/NO
Do your parents/carers received Child Tax Credit (and no working tax credit) with an annual taxable income that does not exceed £16,190	YES/NO	Evidence included	YES/NO
Do you or your parents/carers receive income related Employment and Support Allowance?	YES/NO	Evidence included	YES/NO
Do you or your parents/carers receive Job Seekers Allowance (income based)?	YES/NO	Evidence included	YES/NO
Do you or your parents/carers receive support under Part 6 of the Immigration and Asylum Act 1999?	YES/NO	Evidence included	YES/NO
Do your parents/carers receive the guaranteed element of State Pension Credit?	YES/NO	Evidence included	YES/NO
Do you or your parents/carers receive Universal Credit (net earnings not exceeding the equivalent of £7400 pa)?	YES/NO	Evidence included	YES/NO

**Discretionary PRIORITY 2 application**

Is your annual household salary less than £26,000? Evidence required in for of P60's, benefits received, child or working tax credit, heating and housing benefit, self-assessment returns etc.	YES/NO	Evidence included	YES/NO
Can you demonstrate that your circumstances have changed, resulting in your income falling below £26,000? Private discussion with Heads of Year and evidence to be provided where appropriate.	YES/NO	Evidence included	YES/NO

**Terms and Conditions**

I/We confirm that the information provided in support of this application is correct to the best of my knowledge.  
 I/We confirm that we will inform the school of any change in circumstance that may alter the terms of support (change of family circumstances or decision made to leave school).

I/We acknowledge that this information will not be shared, only for the purpose of audit by the EFA (government awarding body).

I/We are aware that financial support provided by this award may be stopped due to poor attendance/behaviour and non-compliance with the Sixth Form Agreement.

I/We are aware that funding can only be provided subject to the school receiving sufficient government funding.

I/We acknowledge the payment schedule as outlined in the Bursary policy and have read and understood the information presented on the school website.

Student Signature		Date	
PLEASE PRINT NAME			
Parent/Carer Signature		Date	
PLEASE PRINT NAME			

**If you have any query or need assistance completing this form, please contact your Head of Year.**

<b>Once you have completed the form</b>	Please pass it to the <u>Finance Office</u> , in a sealed envelope with any supporting evidence. Please note the contents enclosed will be dealt with confidentially.
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Applications are made for each year of study. A successful application in Year 12 does not automatically mean a student will receive a bursary in Year 13.

Comments