



Hazelwick School

An Academy

Headteacher: Ms A Fearon BA (Hons) MA NPQH
Chair of Governors: Dr K Milcoy

2nd May 2019

Dear Parent/Carer

YEAR 9 PARENTS'/CARERS' EVENING: THURSDAY 16TH MAY

I am pleased to invite you to the Year 9 Parents'/Carers' Evening, which will be held on Thursday 16th May from 4.30pm to 7.30pm in the Lower School building. During the evening you will have the opportunity to discuss your child's progress with his or her teachers following receipt of the academic report, which you will receive on Friday 10th May. In addition to your child's current subject teachers, you will be able to have a conversation with your child's Head of Year if there are general issues that you wish to raise.

Appointments should be made online by parents/carers through our Insight portal. Please see the attached notes on how to do this. You will need to make sure you know your login details to enable you to make appointments. The booking process is now 'live' and will close at 9.00am on Thursday 16th May. If you experience problems using this electronic system, students will still be able to make appointments using the allocated page in their student planners. However, it should be noted that your preferred time slots may have been allocated before your son/daughter has asked for an appointment.

You will find it helpful to have your copy of your child's report as a reference during your conversations with teachers. On your arrival, please register with the Year 9 students situated in the entrance foyer of Lower School.

As always, car parking space will be limited. If you need to bring your car, please approach the school via Hazelwick School Close. Student attendants will direct you to an appropriate parking area. Please do not block the gates at the Hazelwick Avenue end of the site since these will be opened, for exit only, during the course of the evening.

I do hope that you will be able to attend this Parents'/Carers' Evening and I look forward to seeing you there.

Yours faithfully

Ms A Fearon
Headteacher