



## POST RESULTS SERVICES – SUMMER 2017 GCE & GCSE

### Enquiries about Results (EARs) and Access to Scripts (ATS)

#### DEADLINES FOR RETURN

Thursday 24th August 4:00pm : Services A, B or E (A Level Priority only)  
 Thursday 31st August 4.00pm : Service E (GCSE Priority only)  
 Thursday 21st September 4:00pm : Service C or D  
 Thursday 28 September 4:00pm : Service F

#### IMPORTANT NOTE

This form will only be accepted if fully completed and signed by the student.

**Payment must be made BEFORE presenting this form to the Exams Office by the appropriate deadline.**

**You must indicate below the date and method of payment before your request is submitted**

**DO NOT LEAVE THIS FORM ANYWHERE BUT WITH THE EXAMS OFFICE**

### Candidate Enquiry, Payment & Consent

**PLEASE SEE REVERSE FOR FULL DETAILS OF SERVICES AVAILABLE, FEES AND PAYMENT DETAILS**

Candidate Name ..... Candidate Number.....

Contact Telephone No..... Email .....

#### 1. Indicate services required for selected components

Exam board	GCSE or GCE	Paper / component number (see separate sheet)	SUBJECT & EXAM PAPER TITLE	Service required (see over)	Fee

#### 2. Make your payment to Finance Office and complete details below

Payment date	Payment made by	Total amount paid
	Cash / Cheque / Card* / BACs	£

\* Payment by card incurs an additional payment fee: Debit card 0.5% Credit card 1.0% **Form will be returned unless payment has been made**

#### 3. CANDIDATE CONSENT (Tick relevant sections)

**A) EARs** I give my consent for the head of my examination centre to make an enquiry about the result of the examination(s) listed above. In giving consent I understand that the final subject grade awarded to me following an enquiry about the result and any subsequent appeal may be lower than, higher than, or the same as the grade which was originally awarded for this subject.

AND/OR

**B) ATS** I consent to my scripts being accessed by my centre only for those subjects indicated above. Tick *ONE* of the permission statements below

If any of my scripts are used in the classroom, I do not wish anyone to know it is mine. My name and candidate number must be removed

If any of my scripts are used in the classroom, I have no objection to other people knowing they are mine

Student signature ..... Date: .....

#### 4. RETURN this form DIRECTLY TO THE EXAMS OFFICE by the deadline

If you leave it elsewhere you may miss the deadline for your request will not be submitted even though payment has been made

## GCE (AS & A Level) Post Results Service Fees

All fees shown are per paper NOT per subject. Please be specific about which paper you wish to be remarked particularly for the new linear subjects. Check the attached sheet which lists components available for remark.

SERVICE REQUIRED		DEADLINE*	AQA	EDEXCEL	OCR	NOTES
<b>A</b>	<b>PRIORITY</b> Review of Marking	24 August (4.00pm)	£50.30	£49.70 (6DR02 -£55.60)	£56.30	FASTER RETURN Choose this option if a UNIVERSITY PLACE is dependent on outcome (returned within 15 days)
<b>B</b>	<b>PRIORITY</b> Review of Marking + return of remarked script	24 August (4.00pm)	£64.25	£60.80	£67.70	
<b>C</b>	Review of Marking	21 September (4.00pm)	£42.25	£41.70	£45.60	GENERAL RE-MARK Completed within 30 days
<b>D</b>	Review of Marking + return of remarked script	21 September (4.00pm)	£56.20	£52.80	£57.00	
<b>E</b>	<b>PRIORITY</b> Access to Script (photocopy)	24 August (4.00pm)	£13.95	No Charge	£11.40	FASTER RETURN or if considering service C or D (arrives by 7 Sept)
<b>F</b>	Access to Script (original)	28 September (4.00pm)	£11.00	No Charge	£11.00	STANDARD RETURN (arrives by 3 Nov)

\* Please note deadline dates refer to the last time this completed form will be accepted by the Exams Office. It is your responsibility to make sure this Post Results Form reaches the Exams Office after payment. Payment alone does not mean a service request has been submitted.

## GCSE Post Results Service Fees

All fees shown are per paper NOT per subject. Please be specific about which paper you wish to be remarked particularly for the new linear subjects and iGCSEs. Check the attached sheet which lists components available for remark.

SERVICE REQUIRED		DEADLINE*	AQA	EDEXCEL	OCR	WJEC	CIE	NOTES
<b>C</b>	Review of Marking	21 September (4.00pm)	£36.50	£35.90	£45.60	£36.00	£36.49 20 Sept deadline	GENERAL RE-MARK Completed within 30 days
<b>D</b>	Review of Marking + return of remarked script	21 September (4.00pm)	£50.45	£47.00	£57.00	£47.00	£55.02 20 Sept deadline	
<b>E</b>	<b>PRIORITY</b> Access to Script (photocopy)	31 August (4.00pm)	Not available	No Charge	£11.40	£11.00	Not available	FASTER RETURN if considering service C or D (arrives by 7 Sept)
<b>F</b>	Access to Script (original)	28 September (4.00pm)	£11.00	No Charge	£11.00	£11.00	£13.34	STANDARD RETURN (arrives by 3 Nov)

\* Please note deadline dates refer to the last time this completed form will be accepted by the Exams Office. It is your responsibility to make sure this Post Results Form reaches the Exams Office after payment. Payment alone does not mean a service request has been submitted.

Controlled Assessment units and practical subjects which have been internally assessed by teachers and verified by examiners cannot be re-marked individually.

## How to make Payment

Payment must be made through the Finance Office before this form is given to the Exams Office and can be by Cash, Cheque, Debit/Credit Card or BACs. Please telephone 01245 467588 or call in person to the Finance Office. Please note there is an additional transaction fee for payment by Debit/Credit Card