

Head of Prep School
Merinda D'Aprano B.Ed (Hons) MA CTC FRSA IAPS

Head of Early Years
Melanie Lehmann BA (Hons) EYPS

NOTRE
DAME
SCHOOL



NURSERY REGISTRATION FORM

ENROLLING NOW FOR SEPTEMBER 2018

Closing Date for registrations: Thursday 1st March 2018

APPLICATIONS TO THE NURSERY ARE WELCOME ALL YEAR ROUND, SUBJECT TO AVAILABILITY OF SPACES.

WAITING LISTS MAY BE IN OPERATION.

PUPIL'S DETAILS:

Forename:	Middle Name:	Legal Surname:
Preferred Forename: (known as)	Preferred Surname:	Date of Birth:
Home Address:	Tel No. - Home:	Main email contact:
Postcode:	Tel No. - Mobile:	
Religion:	Nationality:	Passport Issuing Authority (if non-EU):
First Language: (if not English)	Additional Languages: (spoken at home)	

ADMISSION DETAILS:

Expected Date of Admission:	Expected year group on entry:	Age at expected entry date:
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PRESENT SCHOOL:

School Name:	Address	Headteacher's Name:
	Postcode:	

LEARNING DIFFICULTY OR DISABILITY:

If your daughter has a Learning Difficulty or Disability or a Medical Difficulty, it is essential that you provide full details. Please give details below and enclose all supporting documentation. Please use a continuation page if necessary.

Please continue overleaf

PARENT DETAILS: MOTHER

Forename:	Title and Legal Surname:	Email Address:
Tel No. Home:	Tel No. Mobile:	Occupation:
Home Address (if different from child):		
Postcode:		

PARENT DETAILS: FATHER

Forename:	Title and Legal Surname:	Email Address:
Tel No. Home:	Tel No. Mobile:	Occupation:
Home Address: (if different from child/mother)		
Postcode:		

CURRENT OR PRIOR CONNECTIONS WITH NOTRE DAME SCHOOL (EG. FAMILY, SIBLINGS, PAST PUPILS ETC.):

Please give details:

DID YOU ATTEND ONE OF OUR OPEN DAYS?

Please circle: YES NO	If Yes, date attended:
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HOW DID YOU FIRST HEAR ABOUT OUR SCHOOL? – PLEASE TICK

<input type="checkbox"/>	From existing pupil/parent	<input type="checkbox"/>	Other – please specify:
<input type="checkbox"/>	I/we already have a pupil at the school		
<input type="checkbox"/>	Word of mouth		
<input type="checkbox"/>	Signage at entrance to school		
<input type="checkbox"/>	Advertisement – please specify:		

ANY OTHER INFORMATION:

If there is any other information you would like to include, please enter below:
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PARENTS' SIGNATURES:

Name:	Signed:	Date:
Name:	Signed:	Date:

PLEASE COMPLETE THE SESSION PREFERENCES AND EQUAL OPPORTUNITIES FORM OVERLEAF AND ENCLOSE A NON-REFUNDABLE FEE OF £50. PLEASE MAKE CHEQUES PAYABLE TO 'NOTRE DAME SCHOOL'. THANK YOU.

ENCLOSED (PLEASE TICK AS APPLICABLE):

- | | | |
|---|--|---|
| EQUAL OPPORTUNITIES FORM <input type="checkbox"/> | SESSION PREFERENCES <input type="checkbox"/> | REGISTRATION FEE <input type="checkbox"/> |
| LEARNING DIFFICULTIES/EXTRA TIME DOCUMENTATION <input type="checkbox"/> | CONTINUATION PAGE <input type="checkbox"/> | |

Please return to: Mrs Beccy Johnson, Admissions Manager, Notre Dame School, Burwood House, Cobham, KT11 1HA

NURSERY SESSION PREFERENCES

Please tick in the boxes below with your first choice for sessions you would like your child to attend in the Nursery. We will try to accommodate your request where possible but this cannot be guaranteed.

The minimum attendance required is three mornings a week and we hope that children will attend at least six sessions to prepare for full time school when they turn 3. Please note that a full term's notice is required for any reduction in the number of sessions attended.

	Morning from 8.40 – 12 Noon finish	Morning from 8.40 – 1.00pm finish	Full day from 8.40 -3.15pm finish	Early Birds Breakfast Club 8.00 –8.40am	Night Owls 3.15 – 5.30pm (4.30pm on Fridays)
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					4.30 pm Finish

EQUAL OPPORTUNITIES

Please tick the appropriate description below to indicate your ethnic group. This information is requested to monitor compliance with the law and our equal opportunity and non-discrimination policy. It is not used during our admissions process.

A WHITE

- British
- Irish
- Any other White background, please write in:

B MIXED RACE

- White and Black Caribbean
- White and Black African
- White and Asian
- Any other Mixed Race background, please write in:

C ASIAN OR ASIAN BRITISH

- Indian
- Pakistani
- Bangladeshi
- Any other Asian background, please write in:

D BLACK OR BLACK BRITISH

- Caribbean
- African
- Any other Black background, please write in:

E CHINESE

- Chinese

F OTHER ETHNIC GROUP

- Any other background, please write in: