



RESULTS DAYS/CERTIFICATES (general information)

If you have any questions that are not answered in this document, please contact the Examinations Office at Shenley Brook End School.

Please see the separate document detailing the results dates for the current academic year.

- Results for the November and January series of examinations will be issued during form time.
- Results for the Summer series of examinations may be collected from the school by candidates.
- If a candidate is not able to collect results in person (in the summer series), the results may be collected by a third party but the candidate must write a letter of authorisation for this person to collect their results and, ideally, this will be passed onto Mrs Bayliss before the start of the summer break. Results will not usually be handed to anyone other than the candidate, even parents, without a letter of authorisation from the candidate. A candidate may make a written request to the Examinations Office for a scanned copy of his/her results to be emailed through; candidates should be aware, however, that this task may not be carried out until around 12.30pm on results day.
- Summer results envelopes not collected by Year 11, 12 or 13 candidates on the day of issue will be posted home at the end of the relevant results day. Results envelopes not collected by candidates from other year groups will be available via tutor trays on return to school in September.
- **GCE results**
The AS qualification will be graded on a five-point scale: A, B, C, D and E.
The A Level qualification will be graded on a six-point scale: A*, A, B, C, D and E.
Students who fail to reach the minimum standard for grade E will be recorded as U (unclassified) and will not receive a qualification certificate.
- **GCSE results** will be graded on a nine-point scale: 1-9 – where 9 is the best grade. Students who fail to reach the minimum standard for grade 1 will be recorded as U (unclassified) and will not receive a qualification certificate.
- **BTEC results** are graded: D* (Distinction*) D (Distinction) M (Merit) P (Pass)
- Certificates (for qualifications achieved throughout the preceding academic year) will be in school and ready for collection by early December. Candidates who are still at SBE will be notified when certificates are ready for collection; candidates who have left SBE will receive a letter advising them that certificates are ready for collection. If a candidate is not able to collect his/her own certificate/s, their written authorisation will be required to allow the school to pass the certificate/s on to someone else.