

# ST. CATHERINE'S SCHOOL

BRAMLEY, GUILDFORD, SURREY, GU5 0DF



Headmistress: Mrs AM Phillips MA Cantab

Business Manager: Mrs Christine Silver

Tel: 01483 899701

Fax: 01483 899702

E-mail: [business.manager@stcatherines.info](mailto:business.manager@stcatherines.info)

Assistant Business Manager –

Finance & Accounts: Mr Robert Kinnison

Tel: 01483 899711

Fax: 01483 899702

Email: [abm.finance@stcatherines.info](mailto:abm.finance@stcatherines.info)

## COMPOSITION FEE OVERVIEW

- The School currently offers a discount of 0.7% per term (2.1% per annum) on lump sums paid as fees in advance. The discount is calculated on a termly basis and is based on the remaining monies at that time not yet allocated to fees.
- Quotations can be provided and agreements can be drawn up at any time of the year. For each month that monies are received in advance, a discount of 0.175% is provided.
- Fees for future years are estimated for quotation purposes.
- The fees used in the quotation will appear as a credit on future termly bills. This will appear alongside the actual fees for the term and any charges. If there is an overall sum to pay then this will be settled in the normal way.
- Quotations can either be for a specific lump sum or a set number of terms.
- Quotations can also be based on round sum termly amounts that represent part payment of each term's fees.
- Should a pupil leave St. Catherine's before the monies paid in advance have been fully utilised then, if she goes to another independent school in the UK we would release any remaining monies direct to that school on a term by term basis. Otherwise, we would return the remaining monies in full to you. Either way your advance payment will be fully utilised.
- In the first worked example, a lump sum payment of £52,005 made during May 2016 is sufficient to cover the estimated Senior Day Girl fees of £53,772 for the 3 academic years (2016 to 2019), thereby providing a discount of £1,767.
- In the second worked example, a lump sum payment of £56,886 made during May 2016 is sufficient to cover the estimated Senior Boarder fees of £58,198 for the 2 academic years (2016 to 2018), thereby providing a discount of £1,312.
- Please contact Mr. Robert Kinnison, the Assistant Business Manager – Finance & Accounts, for a pro forma quotation on your selected basis which will be sent to you accompanied by an Agreement Summary for you to read through and consider.

Last updated: 7 October 2016