



Admissions Policy

Mayfield School was founded by the Sisters of the Holy Child to provide education for children of Catholic families. The School is run by its governing body as part of the Catholic Church in accordance with its Trust Deed and instrument of government.

The School treats every applicant as an individual; this means that when assessing whether to offer a place to a prospective student, we take into account a diverse body of information. The School needs to be sure that Mayfield is the right choice for each student and that she will be happy, successful and be able to cope with the academic expectations the School has of its students. When there are more applications than places available, priority will always be given to Catholic applicants in accordance with the oversubscription criteria listed below. By applying to this School parents, and guardians, are declaring their support for the aims and ethos of the School. All girls are expected to meet the academic requirements of the School.

Admission to the Sixth Form

It is expected that all Year 11 girls will continue into the Sixth Form, subject to their achieving appropriate grades in their GCSE examinations. To ensure that there is a place reserved for them, girls must register with the Head of Sixth Form by the beginning of the Spring Term in January of Year 11. After this date, a place cannot be assured. Remaining places in the Sixth-Form of the School will be distributed in line with the oversubscription criteria. Applicants must meet the requirements of individual courses, details of requirements are in the Sixth Form Handbook.

Pupils with a Statement of Special Educational Needs

Individuals with Special Educational Needs and Specific Learning Difficulties are given equal opportunities and consideration within our admissions process. We will undertake any reasonable requests for special consideration, in respect of the tests we set. No one with a disability or specific physical or mental condition (as defined under the Disability and Discrimination Act) will be excluded from the opportunity to apply and undergo our admissions process.

Oversubscription criteria

At any time where there are more applications for places than the number of places available, places will be offered in the following order of priority:

1. Academic Ability; measured by the School's entrance tests and without regard for specific learning difficulties or special educational needs.
2. Baptised Catholic girls who are seeking boarding places.
3. Baptised Catholic girls with sisters at Mayfield School.
4. Other baptised Catholic girls.
5. Other girls with sisters in Mayfield School.
6. Children of other Christian denominations or of other Faiths whose parents or guardians are in sympathy with the aims and ethos of the School.
7. Other applicants in registration order.

Catechumens are to be given priority next after baptised Catholics in each of the above categories.

Notes (these notes form part of the oversubscription criteria)

Catholic means a member of a church in communion with the See of Rome. A certificate of baptism in a Catholic church, or a certificate of reception into the full communion of the Catholic Church, will normally evidence this. This includes the Eastern Catholic Churches.

Catechumens are those children who have expressed an explicit desire to be baptised into the Roman Catholic Church and who are currently preparing to receive the same by regular participation in Sunday worship and a recognised programme of preparation. A letter from the Catholic priest preparing the child is required.

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