

## **Parent Advisory Committee Member - Role Profile**

**Title:**

PAC – Committee Member

**Role and Responsibilities:**

To represent the views of the parent community when communicating with the TKS leadership and to assist parents develop an understanding of the school.

Committee Members will:

- Attend at least 7 PAC meetings per year
- Liaise with parents to gain their ideas and perspective and represent these to the TKS Leadership
- Assist parents in developing an understanding of school philosophy, procedures and day-to-day operations of the school.
- Build open and honest relationships with community members and the TKS school leadership

**Skills and Attributes**

**Skills:**

- Effective communication and interpersonal skills
- Leadership Skills

**Attributes:**

- Open Mindedness, understanding a variety of perspectives
- Empathy, appreciating the interests of different groups
- Proactive, in seeking input and understanding perspectives
- Positive, when representing the perspectives and interests of the different stakeholders