



## KINDERGARTEN TRANSITION POLICY

### AIMS

We want the children to feel secure and positive about the transitions they make whilst at the Kindergarten; starting at the Kindergarten; moving up to Upper (UK) from Lower Kindergarten (LK), leaving us to move out of London and leaving us to start Reception class.

Our aim is to make transitions a smooth process for the children and their parents. We develop the children's confidence to cope with the changes through a number of ways:

#### Transition from home to Kindergarten

- Through use of our Settling-in Policy the transition from home to the Kindergarten is made as enjoyable and smooth as possible.
- Parents are invited to a New Children's Morning, before they are due to start, to get to know their child's key worker as well as to get to know school's routine and are given information about the Kindergarten.
- The Head organises Home Visits immediately prior to the child's start at the Kindergarten.
- Parents are asked to fill in an All About Me form before their child is due to start Kindergarten to inform staff members about allergies, EAL, SEND and other information they wish to share with the school.
- The Head might set up possible plans to help the child settle-in well.

#### Transition from Lower to Upper Kindergarten

- Lower Kindergarten children are prepared for the transition to Upper Kindergarten through discussions during focus time.
- Lower Kindergarten children spend time with the Upper Kindergarten children on a daily basis.
- In the last term Lower Kindergarten children join their new teachers to make sure they get to know their teachers.

#### Transition from Upper Kindergarten to Primary School

- There are open and enthusiastic discussions with Upper Kindergarten children about starting Reception class in their new schools, using fiction and non-fiction books to support the conversations.
- In the summer term the Home Corner is turned into a Reception classroom for the children to explore.

- Visits to the Reception classrooms at Thomas's Battersea are included in the timetable in the summer term.
- The children have become accustomed to Thomas's Battersea and school life during their weekly mornings when they use the Ballet room, rooftop playground and library.
- Upper Kindergarten children are encouraged to stay for an afternoon club in the summer term if they do not already do so to prepare them for the full school day in September.
- Books, atlases and other resources are used to help children moving out of London or leaving the country. Addresses are exchanged so that the child feels secure the Kindergarten will write to keep in contact.
- The Heads of the Kindergartens visit local Prep schools and meet with other Heads to gain an insight into the individual schools. Understanding their ethos and educational values allows the Heads to help parents make informed decisions and offer advice about which schools to register their child.
- Parents are supported with their child's assessment at the Prep Schools.
- The child's individual profile is shared with the Reception class teacher.
- Parents are informed about the continuing Early Years curriculum in the Reception classes and have an understanding of procedures.

**See also:**      [Parental Involvement Policy](#), [Settling-in Policy](#)

<b>This policy will be reviewed annually</b>		
Created: September 2014	By:	Tamara Spierenburg, Pimlico Head
Latest review: April 2017	By:	Kathy Ballantine, Acting Head      Changes made
Next Review: April 2018	By:	Kindergarten Head