



October 2019

Dear Parent/Carer

Re: Year 11 Mock Exams: 18 - 28 November 2019

Year 11 Mock Exams will be taking place from Monday 18 to Thursday 28 November 2019. Please see the attached timetable for full details of the exams, dates and times. In most cases, exams will take place in the Sports Hall and Gym in order to help prepare students for their GCSE exams in Year 11.

We would welcome your support in encouraging your child to prepare effectively for the exams. Some suggestions to support your child include:

- Create a revision timetable with your child.
- Build up revision stamina by starting with 30 minutes revision followed by a short break as this will also keep your child focused.

With this in mind, please be aware of the following points:

- Students should attend school as normal on exam days in full school uniform.
- When students are not in exams they will attend their timetabled lessons for that day.
- Equipment should be brought into school in a clear pencil case or poly-pocket for exams.
- Please ensure your child brings more than one black pen with them, as all GCSE examinations will now have to be completed with one.
- Mobile phones and electronic devices must be handed in at the start of exams if brought into school, but should be kept at home if at all possible. Students must not keep them on their person. In the GCSE exams, failing to comply with these rules would result in disqualification by the Exam Boards.

The mock exams are a very important process in preparing students for their GCSE exams as well as informing staff how best to support them. Students will gain an understanding of what the GCSE exam period will entail in the summer term, so it is vital that students make the most of this by preparing effectively. Revision sessions will continue to run in the build up to the exams and students are encouraged to make productive use of the half-term break by engaging in revision activities on a regular basis. Any poor conduct, rule breaking or bad behaviour during the mock exams could result in an internal or fixed-term exclusions, so it is imperative that students take these exams seriously. Students performing in line with or surpassing their targets in the mock examinations will be rewarded using the school rewards policy.

I hope your child makes the most of this process and prepares in the best way possible to ensure they perform to the best of their ability.

Yours faithfully

Mr C. Sinclair
Assistant Headteacher