



U P P I N G H A M

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Tier 4 (Child) student visa

Who needs to apply for a Visa?

Pupils who do not have citizenship within one of the countries of the EEA (European Economic Area which includes the United Kingdom) will need a Tier 4 (Child) Student Visa to study at Uppingham (**not** a visitor's visa!).

Tier 4 (Child) Student Visas are 'course based', and so:

- one application will be needed for the GCSE course, and
- an additional application will be required for the A Level course.

If you have dual nationality and Britain (or another EEA country) is one of these, you will not require a visa. You cannot apply for a visa until three months before the start of the academic course.

The Confirmation of Acceptance of Studies (CAS)

Before you apply for a visa you will need a CAS number. This is issued by Uppingham to you and is generated for us by the UK Visas and Immigration. The CAS is valid for six months. The CAS will only be valid for study at Uppingham and not at any other school.

What is a Biometric Residence Permit (BRP)?

All applicants for a Tier 4 (Child) Student visa to study at Uppingham School will also require a Biometric Residence Permit (BRP). This plastic card is proof of the holder's right to study in the UK. It is a very important form of identification and it must be shown at borders together with the passport when travelling from, and when returning to, the UK. As part of the visa application process you will need to have fingerprints and photograph taken for inclusion on this card.

The card itself is collected after you have arrived in the UK. You must arrange for this to be delivered to Uppingham School in your Visa4UK application. When you reach the Visa4UK screen *Biometric Residence Permit Collection* you must therefore enter our ACL (Alternative Collection Location) code in the ALTERNATIVE LOCATION field. The Uppingham School **ACL code** is: **2SC242**

The BRP delivery address is (*please copy this accurately*):

Uppingham School
C/O Admission Dept. Tier 4 Compliance Team
High Street West, Uppingham, Oakham LE15 9QE

If you fail to do this, the BRP card will be delivered to a Post Office in Leicester. Unfortunately we will then have to charge you £75 to go and collect, it which is a lot of hassle for you and for us!

Uppingham will make a charge of £250 for Tier 4 pupils on the first end of term bill. This covers preparing and issuing the CAS, the cost of Police Registration and the extra administration involved.

Documents you must provide for the visa application – a checklist

When you apply, you will need to provide:

- a current passport
- proof that you can pay for the first academic year of the course. This can be done either by paying the first year's school fees in advance (the entrance deposit does not count as part of this) or by a bank-slip, bank statement or certificate of deposit that shows you have held enough money to cover the first year's school fees. This must show that you have held the required money for (at least) a consecutive 28 day period which ends within the 31 day period before you paid your visa fee online.
- The CAS number issued by Uppingham School.
- proof of parental consent (a letter of parental permission for the child to study at Uppingham)
- proof of the child-parent relationship (a birth certificate)
- your [tuberculosis \(TB\) test results](#) if you're from a country where you have to take the test. This can be checked on the following link: www.gov.uk/tb-test-visa/countries-where-you-need-a-tb-test-to-enter-the-uk. This certificate must be obtained before the visa application.
- Health Surcharge reference number, which you will get after payment has been made. Regulations now insist that you make a payment for healthcare in the UK. This payment of £300 per year for students is called the Healthcare Surcharge and must be made before you submit your visa application. Comprehensive guidance can be found on the Government Website: <https://www.gov.uk/healthcare-immigration-application>.
- It is worth keeping the original offer letter of a place at Uppingham, and the letter confirming that we have received the Acceptance Form and your Overseas Entry deposit, as useful supporting documents when making the visa application.

Comprehensive guidance can be found on the Government website; the overview can be found here: <https://www.gov.uk/child-study-visa/overview> and the full 'Tier 4 Points Based System Policy Guidance Notes' can be found here: https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/606685/T4_Migrant_Guidance.pdf. Some of the sections in pages 10-17 and 54-62 are particularly relevant, but please be aware that UKVI can update its requirements that may not be included here.

The UK immigration process can be difficult to navigate and, if you feel you need expert help, we do recommend the firm Fragomen, which has a dedicated Tier 4 student visa team that specialises in assisting applicants navigate the visa process. If you are interested in using their services, please contact:

Naomi Goldshtein – Tel +44 (0)207 090 9276 email: tier4enquiries@fragomen.com

A Successful Application

You will receive a decision letter, and your passport will be returned with a vignette (stamp) which is valid for 30 days from the date you indicated as your intended travel date in the visa application. This vignette (stamp) is proof of your permission to enter the UK. Your BRP will be delivered directly to Uppingham School as long as you have filled in the ACL code correctly (see instructions above), if not you will need to collect it from a Post Office in Leicester.

What if my Visa demands Police Registration?

On some vignettes or BRPs it may state that you must report for Police Registration within 7 days of entering the UK. The police authorities are lenient concerning the 7 days as long as you report soon after the beginning of term. The School will arrange the necessary visit to our nearest Nationality Office (a police station in Leicester) during the first week of term. The present requirements for Police Registration are to complete a form (provided at School) and to provide two passport photographs.

New Passports

If you are planning to obtain a new passport at the time of the visa application or have recently obtained one, please make sure that the Uppingham School Admissions Office is aware of this and that the details of any new passport are sent to the Admissions Office.

Who should keep my passport and BRP?

It is important that parents and guardians do not take your passport, BRP and decision letter away from Uppingham School as they may be required for Police Registration and will need copying for files here at School. The Housemaster or Housemistress can look after these if there is any concern that you might lose them.

Lost BRPs

Please report a lost BRP to the police immediately and keep the police record. The loss should also be reported to UKVI: <https://www.gov.uk/biometric-residence-permits/lost-stolen-damaged>. Please do be aware that obtaining a replacement BRP is complex, time-consuming and expensive, so your BRP must be taken care of, just like your passport.

If you do have further questions please do not hesitate to contact us as follows:

Senior Admissions Tutor:

Richard Wilkinson rmbw@uppingham.co.uk Tel. +44(0)1572 820612

Registrar: Charlie Bostock csb@uppingham.co.uk Tel. +44(0)1572 820610