

A Guide to Uppingham School's Parent Portal

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Should you have any questions about the Parent Portal please contact the Marketing Department on 01572 820618 or marketing@uppingham.co.uk.

I. Home Page

When you log-in to the Parent Portal website you will see a landing page, like the one below, with access to two sections – **Your Child(ren)** and **Resources**. The **Your Child(ren)** section, which takes 20-30 seconds to load, links to pastoral reports and timetable; the **Resources** section allows access to the **Houses**, **News**, **Parents** and **White List** sections (see later notes).

Click [here](#) for reports and reviews

Parent Calendar

Saturday 01 Sep 2018

Term Starts, start 21:00

Sunday 02 Sep 2018

Beginning of Term Service, Chapel, start 10:00, end 10:30

Saturday 08 Sep 2018

Fencing: Cadet and Junior British Championships 2018, David Ross Sports Village, The University of Nottingham, depart 08:00, return 18:00

Girls Lacrosse v Abbot's Hill 1st and 2nd XIs, Bunkers Lane, Hemel Hempstead HP3 8RP, depart 11:30, start 14:30, return 18:00

Girls Hockey v Oundle School U16C team, Oundle, depart 11:50, start 13:15, return 15:30

Girls Hockey v Kimbolton School U14D and U15D teams, Kimbolton, depart 11:50, start 13:15, return 16:00

Girls Hockey v Stowe School 1st, 2nd and 3rd XIs, Stowe, depart 11:50, start 14:00, return 17:00

Fives v Shrewsbury School U16 Boys, U18 Boys and U18 Girls teams, Shrewsbury, depart 11:50, start 14:30, return 19:00

Click [here](#) for full calendar list

School News

A* **Record number of A* Grades at GCSE**
 Congratulations to the Upper Fifth for their recording breaking results.
 23/08/2018

Upper Sixth Examination Success
 More than a third of the Upper Sixth achieve three As or better.
 16/08/2018

Radio 3 Interview for Josh
 NYO Prom - to be broadcast at 7.30pm on 4th August
 31/07/2018

Hockey Tour to South Africa
 Tourists prepare to head home after a fantastic festival
 27/07/2018

Cookies, Cakes and Classical Music
 Lower School Music Scholars raise money for charity
 21/06/2018

House News

Five Minute Pot Competition
 Ceramics Club
 02/02/2018

SNAPSHOT 10 Winner
 Congratulations to Alexander Everett.
 01/02/2018

SNAPSHOT 8 Winner
 Of Uppingham's weekly photography contest
 19/01/2018

PaarLauf
 Fircroft come second in Paarlauf- again!
 09/06/2017

Sports Day Winners!
 Fircroft win Sports Day- thanks to great performances and support. And Angela's ice creams!
 09/06/2017

SNAPSHOT 13 Winner

All Sports Results

2. Home Page: Parent Calendar

Parent Calendar

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Girls Hockey v Stowe School U16A and U16B XIs

Click [here](#) for full calendar list

The **Parent Calendar** section displays the events that parents are welcome to attend, or events that carry key logistical details e.g. when exeat starts.

The full Calendar is also available and is accessed via the [Calendar](#) tab within the [White List](#) resource section of the Parent Portal or via the hyperlink at the bottom of the section.

The events published can be added to Outlook or equivalent electronic calendars by clicking on the calendar symbol to the right of each entry.

NB: The download feature is not a dynamic iCal feed i.e. if the timings change or the event is cancelled, it won't automatically update this detail in your personal calendar.

Below the **Parent Calendar** the team fixtures you child is involved in are detailed.

You can also access Sports Fixtures and Results via this link:

[Sports Fixtures and Results](#)

Your Fixtures

Note - It is advisable to check with your child before travelling to a fixture in case of a late change.

Friday 31 Aug 2018

Rugby U16A team U15/16 Preseason Away Venue: USSC @ 12:00
Status: [] is in the squad but team not picked yet.

Saturday 8 Sep 2018

Rugby U16A team vs Oakham School at Home on The Leicester @ 14:30
Status: [] is in the squad but team not picked yet.

Saturday 8 Sep 2018


Fives U16 Boys team vs Shrewsbury School Away Venue: Shrewsbury @ 14:30
Status: [] is in the squad but team not picked yet.

Saturday 8 Sep 2018


Click [here](#) for full Sports Fixture and Results List

3. Home Page: School News and House News


School News




Record number of A* Grades at GCSE
Congratulations to the Upper Fifth for their recording breaking results.
23/08/2018




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31/07/2018



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27/07/2018




Cookies, Cakes and Classical Music
Lower School Music Scholars raise money for charity
21/06/2018

The **School News** displays the most recent news featured on UPPnet (the School's intranet), which is also visible to staff and pupil


The **House News** section pulls through the latest piece of news from the House or Houses your children are in.

In the example shown right, this is what a parent with a daughter in Fairfield and a son in School House might see.


House News




School House 2nd in Inter-house basketball
01/02/2017



School House win the Ellis Cup
22/01/2017

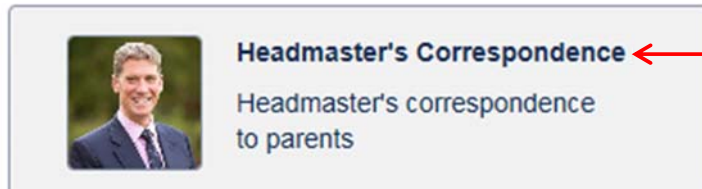


Morgan Sapsford gains place at Cambridge
10/01/2017



Lacrosse Winners!
Congratulations to the girls on winning the inter house lacrosse!
10/10/2016

4. Home Page: Headmaster's Correspondence



The **Headmaster's Correspondence**, within the far right panel, is where the emails the Headmaster sends are stored.

5. Houses



Clicking on the **Resources** tab, and then **Houses** will give you access to each of the fifteen House pages and the **Seeking Advice** page.

If you select the House your child is in you will see up to five icons. For example, if your child is in Fairfield you might see this.

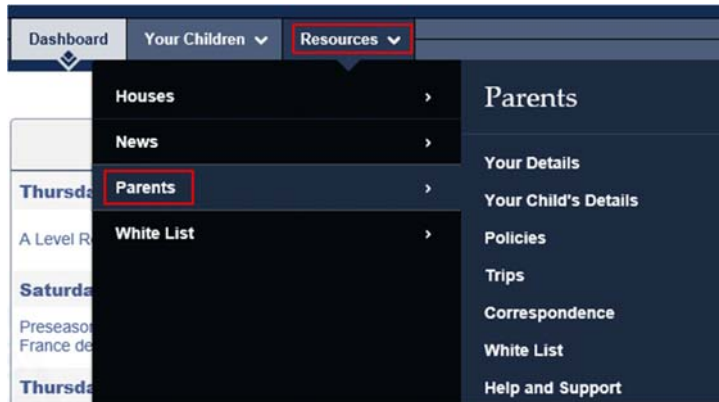


If you do not have a child in a House, you will only see the **Who's Who** lozenge. For example, if your child is not in Lorne House, you will only see this tab.



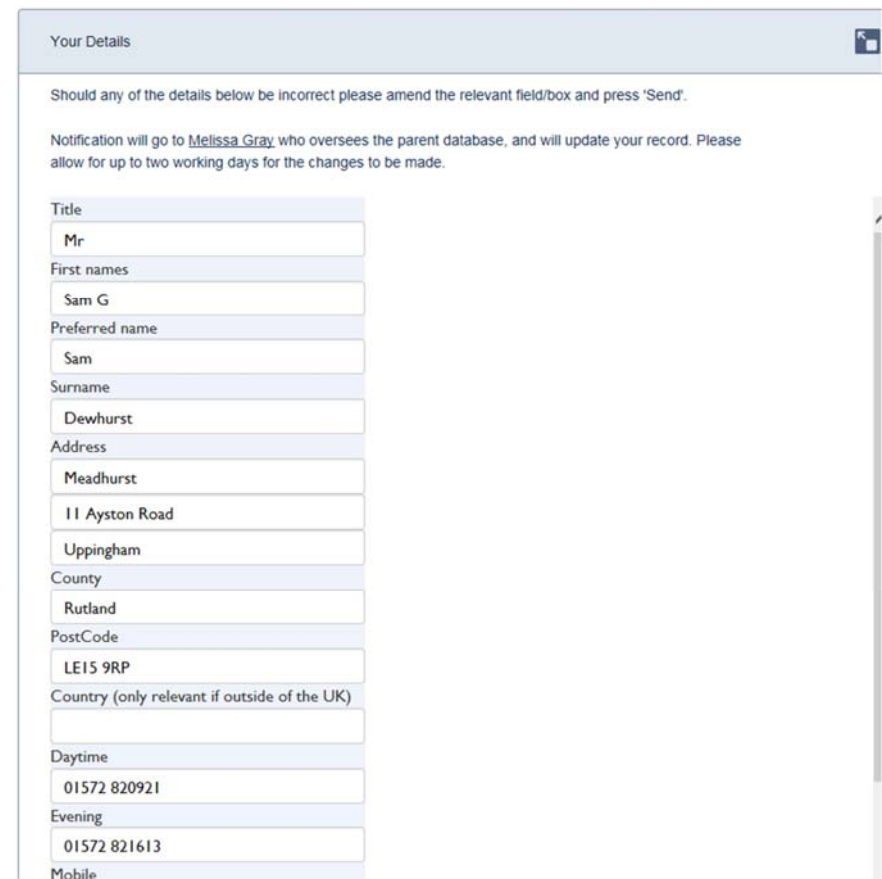
6. Parents Tab

These are the options you will get when you select **Resources** and then **Parents**.



a. Your Details

The graphic to the right shows you what you will see in the **Your Details** section. *With thanks to Sam Dewhurst for allowing us to use his page.*

A screenshot of a web form titled 'Your Details'. The form is light blue and contains several text input fields. At the top, there is a header 'Your Details' with a small icon on the right. Below the header, there is a message: 'Should any of the details below be incorrect please amend the relevant field/box and press 'Send'. Notification will go to [Melissa Gray](#) who oversees the parent database, and will update your record. Please allow for up to two working days for the changes to be made.' The form fields are: Title (Mr), First names (Sam G), Preferred name (Sam), Surname (Dewhurst), Address (Meadhurst, 11 Ayston Road, Uppingham), County (Rutland), PostCode (LE15 9RP), Country (only relevant if outside of the UK), Daytime (01572 820921), Evening (01572 821613), and Mobile (empty).

b. Your Child's Details

This section will show you a lot of detail about your child(ren).

All of the names of staff on the **Your Child's Details** page are hyperlinked to their email addresses.

If you click on a name, in blue, your email software should open up with the recipient's email in the 'To' field.



All of the children you have at the School should appear on this page, if that is not the case please email Fiona Bettles (fjb@uppingham.co.uk).

Your Child's Details

The first point of contact for most queries should be your child's Housemaster or Housemistress; if you are emailing a teacher on a specific matter, please cc (copy) the Housemaster/Housemistress into the email.

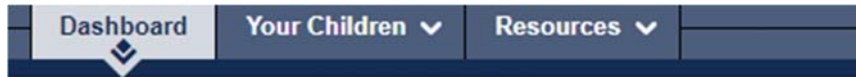
If any of the details below are incorrect or need updating please contact your child's Housemaster or Housemistress.

Preferred name: [redacted]	Preferred name: [redacted]
Surname: [redacted]	Surname: [redacted]
Date of birth: [redacted]	Date of birth: [redacted]
Form: Lower Fifth	Form: Fourth Form
Boarding house: Fircroft	Boarding house: Fircroft
House tutor: A Kowhan	House tutor: P M Shacklady
Bursary number: [redacted]	Bursary number: [redacted]
Allergy information: None	Allergy information: None
Buttery spend limit: £ [redacted]	Buttery spend limit: £ [redacted]

Housemaster's contact details	Housemaster's contact details
Mr J A Reddy Fircroft London Road Uppingham Rutland LE15 9TL 01572 820880	Mr J A Reddy Fircroft London Road Uppingham Rutland LE15 9TL 01572 820880
Matron	Matron
Ms A Park 01572 820883	Ms A Park 01572 820883
Child's teachers	Child's teachers
Mr M R Broughton , French Miss L E Hourston , Biology Mr S P Broadbent , Greek Dr L F Dudin , Chemistry Mr B M Kirkby , History Miss C M Mungavin , English Miss G T Barbour , Physics Miss L C Gallagher , Maths Mr A D Burbidge , Spanish	Mr J A Davison , Creative Carousel Mrs H M Johnstone , Spanish Mr T P Prior , History Mrs K L Tetlow , English Mr C P Simmons , Creative Carousel Mr G S Tetlow , Greek Miss S E L Webster , I.C.T. Miss E Rieveley , Creative Carousel Ms F S Samner , German

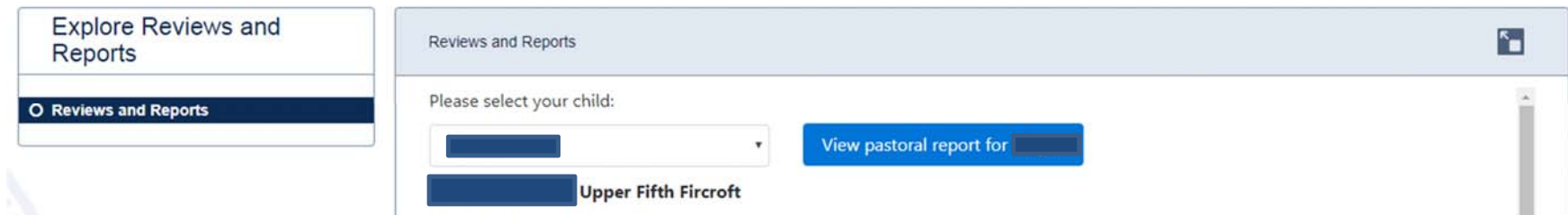
7. Reports and Reviews

You can access your child(ren)'s **academic reports and reviews** via the tab on the Home page.

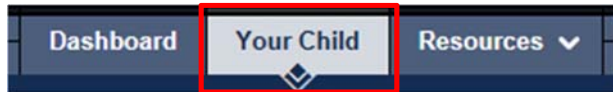


Whenever a new report is uploaded you will be sent an email from the School alerting you to the fact that a new report has been uploaded.

There are also links on Reports page to the Pastoral Reports.



Pastoral reports and your child(ren)'s **timetable** can also be accessed via the **Your Child** or **Your Children** tab. The page can take 20-30 seconds to appear.

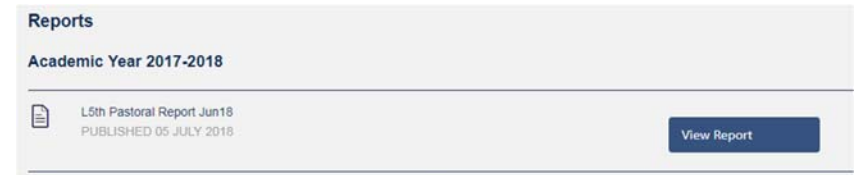


Access to your son's or daughter's **pastoral reports** is via the "See More Reports" link.

Their timetable is at the bottom of the page.



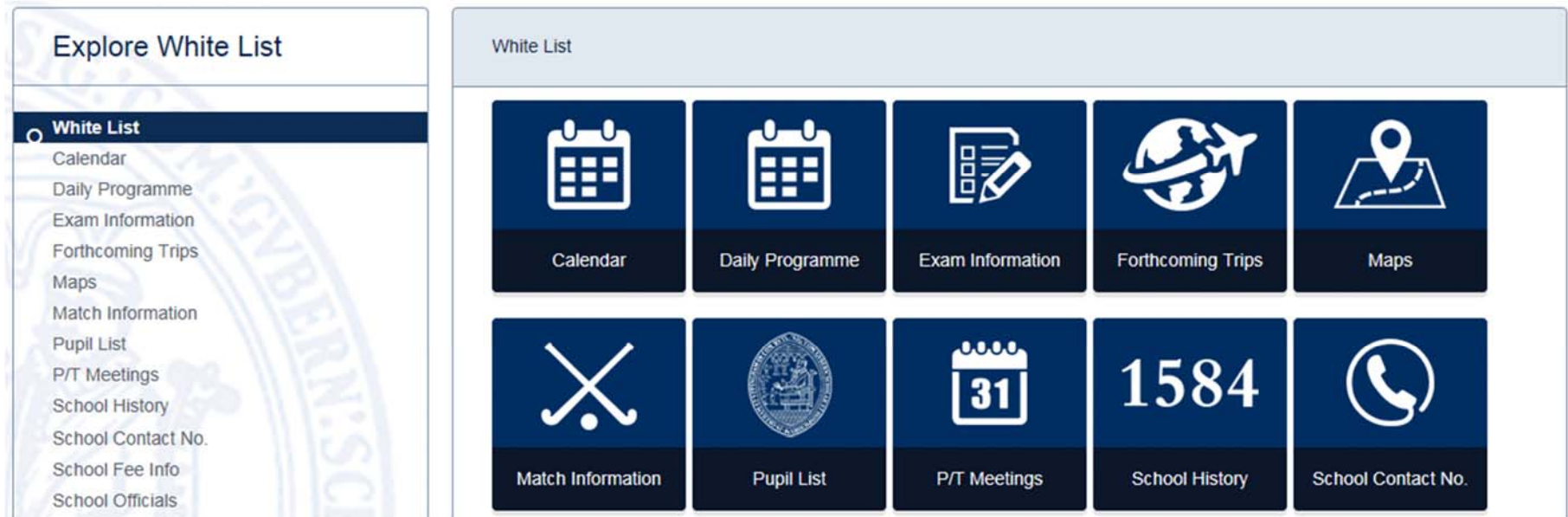
Timetable			
	Monday	Tuesday	★ WEDNESDAY
8:50 - 9:45	I.C.T. Webster S.E.L.	French Boyd-Williams K.	English Reihill N.L.
9:50 - 10:45	French Boyd-Williams K.	Geography Stevens M.B.	History Leang J.
10:45 - 11:10			
11:10 - 12:05	Music Stevens J.	Physics Wright G.S.	Greek Broadbent A.J.
12:10 - 13:05	Greek Broadbent A.J.	Chemistry Dudin L.F.	Mathematics Hanrahan K.F.
13:05 - 14:20			
14:20 - 15:15			Physics Wright G.S.



8. White List



This link takes you directly to the online **White List**.



The data shown on a number of the pages within the online White List comes from a variety of sources. Where it is possible we have hyperlinked names to email addresses, for example on the Sports Officials page. If this isn't possible we have put the email address in full, for example on the Common Room staff list.

9. News Tab



Clicking on **Resources**, then the **News** tab gives you access to **School News**.



To see all of the news published either click in the left hand index or on one of the lozenges (the destination is the same).

