



## WCGS Term Dates 2018 / 2019 (for staff)

### **Policy Area**

School Year - Term Dates

### **Statutory / Non-Statutory Guidance Documents**

DfE – Advice on School Attendance – October 2014  
Statutory Instrument –The Education (School Day and School Year) (England) - Regulations 1999

### **Author**

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### **Version**

1.1

### **Last Updated**

06/10/17

### **Adopted by the Trust Board**

December 2017

### **Next Review**

September 2018

This document outlines the Term Dates for schools within the Folio Education Trust for **2018/2019**. It uses the freedoms available to Academies to increase the time available for staff induction, training and collaboration with other academies within the Trust whilst maintaining a commitment to staff working 195 days. These Term Dates are based upon the published guidance from Croydon and Sutton Local Authorities. While the Trust wants to ensure there is time allocated to staff induction, training and collaboration it also wants to do as much as it can to ensure other local schools and families are not disrupted by different staff training days.

CWS = Coombe Wood School

PHJS = Park Hill Junior School

SPPS = St Peters Primary School

WCGS = Wallington County Grammar School

## Term Dates 2018/2019

### Autumn Term 2018

**31 + 38 school days (students)**

|                     |  |                           |
|---------------------|--|---------------------------|
| Staff Training Day: | Monday 3 <sup>rd</sup> September 2018    | School closed to students |
| Staff Training Day: | Tuesday 4 <sup>th</sup> September 2018   | School closed to students |
| Staff Training Day: | Wednesday 5 <sup>th</sup> September 2018 | School closed to students |

### **Staggered start at WCGS**

1<sup>st</sup> day for students (staggered) Thursday 6<sup>th</sup> September 2018

|                                  |   |                           |
|----------------------------------|---|---------------------------|
| WCGS Selective Eligibility Test: | Tuesday 18 <sup>th</sup> September 2018 | School closed to students |
| Staff Training:                  | Tuesday 18 <sup>th</sup> September 2018 | School closed to students |

### **October Half Term: Monday 22<sup>nd</sup> October – 26<sup>th</sup> October Holiday 1 Week**

|                      |                                       |                           |
|----------------------|---------------------------------------|---------------------------|
| Staff Training PHJS: | Friday 9 <sup>th</sup> November 2018  | School closed to students |
| Staff Training SPPS: | Friday 16 <sup>th</sup> November 2018 | School closed to students |

WCGS Sixth Form Open Evening: Thursday 22<sup>nd</sup> November 2018 5.00 – 8.30pm

|                 |                                       |                           |
|-----------------|---------------------------------------|---------------------------|
| Staff Training: | Friday 23 <sup>rd</sup> November 2018 | School closed to students |
|-----------------|---------------------------------------|---------------------------|

Last Day of Autumn Term: Thursday 20<sup>th</sup> December 2018 Holiday 2 weeks 1 day (student)

### Spring Term 2019

**29 + 30 school days (students)**

|                 |                                     |                           |
|-----------------|-------------------------------------|---------------------------|
| Staff Training: | Friday 4 <sup>th</sup> January 2019 | School closed to students |
|-----------------|-------------------------------------|---------------------------|

1<sup>st</sup> Day of Spring Term: Monday 7<sup>th</sup> January 2019

|                 |                                      |                           |
|-----------------|--------------------------------------|---------------------------|
| Staff Training: | Friday 25 <sup>th</sup> January 2019 | School closed to students |
|-----------------|--------------------------------------|---------------------------|

### **February Half Term: Monday 18<sup>th</sup> – 22<sup>nd</sup> February 2019 Holiday 1 week**

Last Day of Spring Term: Friday 5<sup>th</sup> April 2019 Holiday 2 weeks 1 day

Good Friday Friday 19<sup>th</sup> April 2019

### Summer Term 2019

**23 + 32 school days (students)**

1<sup>st</sup> day of Summer Term: Tuesday 23<sup>rd</sup> April 2019

Bank Holiday: Monday 6<sup>th</sup> May 2019 School closed

### **May Half Term: Monday 27<sup>th</sup> – 31<sup>st</sup> May 2019 Holiday 1 week**

Spring Bank Holiday: Monday 27<sup>th</sup> May 2019

WCGS Open Day: Thursday 4<sup>th</sup> July 2019 3.30 – 8.00pm

|                      |                                  |                           |
|----------------------|----------------------------------|---------------------------|
| WCGS Staff Training: | Friday 5 <sup>th</sup> July 2019 | School closed to students |
|----------------------|----------------------------------|---------------------------|

|                           |                                     |                           |
|---------------------------|-------------------------------------|---------------------------|
| WCGS Last Day (students): | Thursday 18 <sup>th</sup> July 2019 |                           |
| WCGS Staff Training:      | Friday 19 <sup>th</sup> July 2019   | School closed to students |

### **Staff Training Days:**

1. Welcome Back to all Staff – Outcomes for Pupils Analysis, New procedures, policies and routines - Monday 3<sup>rd</sup> September 2018
2. Staff Induction / Staff Training / Staff Development - Tuesday 4<sup>th</sup> September 2018
3. Staff Induction / Staff Training / Staff Development - Wednesday 5<sup>th</sup> September 2018
4. WCGS Selective Eligibility Test & Staff Appraisal - Tuesday 18<sup>th</sup> September 2018  
PHJS & SPPS – Staff Appraisal – Tuesday 18<sup>th</sup> September 2018
5. PHJS Watching Others Work (WOW Day!) – Friday 9<sup>th</sup> November 2018  
SPPS Watching Others Work (WOW Day!) – Friday 16<sup>th</sup> November 2018  
WCGS Staff Training Day - Friday 23<sup>rd</sup> November 2018
6. Quality of Teaching learning and Assessment INSET – Friday 4<sup>th</sup> January 2019
7. WCGS Building the School Development Plan (SDP 2019 - 2020) - Friday 25<sup>th</sup> January 2019  
PHJS & SPPS Building the School Development Plan (SDP 2019 - 2020) - Friday 25<sup>th</sup> January 2019
8. WCGS Launching the School Development Plan (SDP 2019 – 2020) - Friday 5<sup>th</sup> July 2019  
PHJS & SPPS Launching the School Development Plan (SDP 2019 – 2020) - Friday 21<sup>st</sup> June 2019
9. WCGS School Development Day - Friday 19<sup>th</sup> July 2019  
PHJS & SPPS School Development Day - Monday 24<sup>th</sup> June 2019

#### **Folio Staff CPD sessions**

During the academic year, Teaching Staff will be expected to attend 18 CPD sessions which will include a number of opportunities to focus upon developing staff pedagogy and subject knowledge. 10 of these sessions are to be directed by line managers and team leaders to ensure they are linked to school improvement. The other 8 sessions will be linked to more personal professional development objectives and may include staff delivering training to colleagues. It is expected that those staff who are paid on the Upper Pay Scale (UPS 1 – 3) contribute to the annual CPD programme. All CPD sessions must be evaluated to demonstrate impact on raising standards and must be documented within appraisal booklets as evidence of meeting Teacher Standards. 18 sessions equates to 3 working days equivalent.

#### **Total Student Days**

**69 + 59 + 55 = 183 student days**

#### **Total Teaching Staff Days**

**75 + 60 + 57 = 192 days Teaching and Staff Training (9 days equivalent) + CPD (3 days equivalent) = 195 staff days**

**Mandatory Staff Training Days and attendance for Non-Teaching Staff is to be agreed with Line Managers and take in consideration contractual arrangements.**