

ST CATHERINE'S, BRAMLEY



Parents Teacher Association

Annual Report and Accounts  
PTA's finances for 2015

January 2016

## Year to Date report on the PTA's finances for 2015

### Summary of financial performance

The PTA received total income of £29,278.13 (2014 £27,811.99) and spent £35,043.09 (2014 £22,672.75) in the financial year. Expenditure included donations of £20,000 to the school for the chapel fund. PTA awards of £1,000 were also given in the year. The net result for the year to 31 December 2015 was net expenditure of £5,764.96. In the last quarter the Christmas party raised £4,210.14.(£2,561.50 2014). (A full analysis is shown on page 5).

An amount of £2,600 has been accrued for the second hand uniform shop sales for the year to 31 December 2015 (Year to 31 December 2014 £2,669.20).

#### Exhibit 1: Detailed breakdown of income and expenditure for 2015

	Income £	Expenditure £	Net Income/ (Expenditure) £	2014 Comparative
<b>Closed Events</b>				
Parent's Lecture		27.01	-27.01	-25.00
U3 Dinner	305	569.56	-264.56	-477.91
	438	620.55	-182.55	
Quiz night	3,371.00	1,592.56	1,778.44	1,452.92
Wrapping paper	1,000.49	726.00	274.49	126.66
Speech Day	4,753.30	2,733.10	2,020.20	1,454.98
Fourth Form Supper				-254.13
U3 Welcome Coffee				-30.00
Christmas Party	11,984.45	7,774.31	4,210.14	2,561.50
<b>Sub-total</b>	<b>21,852.24</b>	<b>14,043.09</b>	<b>7,809.15</b>	<b>£4,809.02</b>
<b>Other income / expenditure</b>				
Parents Annual Subscription to the PTA	4,860.00		4,860.00	4,869.00
Second hand uniform sales	2,560.28		2,560.28	2,669.20
Donation to school for Chapel Fund		20,000.00	-20,000.00	
Donation to school for lecture theatre				-6000.00
PTA Awards		1,000.00	-1,000.00	-800.00
Purchase of Ball Vases				-416.00
Interest income	5.61		5.61	8.02
<b>Sub-total</b>	<b>7,425.89</b>	<b>21,000.00</b>	<b>-13,574.11</b>	<b>£330.22</b>
<b>Grand total – Year to date</b>	<b>29,278.13</b>	<b>35,043.09</b>	<b>-5,764.96</b>	<b>£5,139.24</b>

The PTA fund stands at £19,498.30 as at 31 December 2015. This is made up as follows.

**Exhibit 2: 2014 Balance Sheet**

<b>Balance sheet</b>	<b>31/12/2015 £</b>	<b>31/12/2014 £</b>
Cash at bank and in hand	20,956.80	26,804.96
Prepayments and accrued income	2,738.76	2,727.35
Accruals	4,197.26	4,269.05
<b>Total net assets</b>	<b>19,498.30</b>	<b>25,263.26</b>
PTA fund as at beginning of the year	25,263.26	20,124.02
Year to date net income/ (expenditure)	-5764.96	5,139.24
<b>PTA fund at the end of the year</b>	<b>19,498.30</b>	<b>25,263.26</b>

The figure for accruals represents amounts invoiced in January 2015 for the Christmas Ball that have yet to be paid. The amount in prepayments represents the remaining drink held in stock that will be used at the forthcoming events and the second hand uniform sales (£2,600).

## Financial performance by Event in Quarter 4

### U3 Parents Supper – November 2015

	2015	2014
	£	£
Income:		
Cash donations	£438.00	£305.00
Bar Takings	£0.00	£0.00
Total Income	<b>£438.00</b>	<b>£305.00</b>
Costs:		
Food	£356.25	£280.00
Drinks	£192.90	£221.52
Decorations	£71.40	£68.04
Total Costs	<b>£620.55</b>	<b>£569.56</b>
Net Margin	<b>£-182.55</b>	<b>£-264.56</b>

## Christmas Party – December 2015

2015	2014	2013
£	£	£

Income:

Ticket Sales	£8,325.00	£8,685.00	£9,720.00
Bar Sales	£2,019.00	£2,386.00	£2,639.00
Raffle Sales	£1,264.45	£775.00	£770.00
Heads or Tails	£376.00		
<b>Total Income</b>	<b>£11,984.45</b>	<b>£11,846.00</b>	<b>£13,129.00</b>

Costs:

Food	£2,009.02	£2,043.48	£2,100.00
Drinks	£1,142.05	£1,368.83	£1,304.56
Prosecco	£295.63	£415.48	£209.70
Champagne		£288.00	£78.00
Equipment Hire	£1,266.91	£1,628.84	£1,786.17
School Labour Costs	£902.62	£972.00	£977.00
Glass Cleaning	£190.00		
Waitresses - Students	£575.00	£470.00	£350.00
Disco	£568.80	£568.80	£568.80
Table decorations	£166.48	£534.30	£250.00
Jazz Band	£223.55	£460.00	£220.00
Pianist	£70.00	£25.00	
Raffle Prizes	£229.00	£194.99	
Invitations	£105.60	£211.96	
Sundries	£29.65	£102.82	
<b>Total Costs</b>	<b>£7,774.31</b>	<b>£9,284.50</b>	<b>£7,844.23</b>

Net Margin

<b>£4,210.14</b>	<b>£2,561.50</b>	<b>£5,284.77</b>
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## Donations made to the school - 2015

Amount YTD
£

Donations:

Chapel Fund

£20,000.00

**Total**

**£20,000.00**

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